

SPORTS & EXHIBITION AUTHORITY OF PITTSBURGH AND ALLEGHENY COUNTY

ADDENDUM NO. 1

October 19, 2023

Feasibility Study for Securing NBA and/or WNBA Expansion Teams

Dates:

- 1) Deadline for Proposals: 2:00 PM | Tuesday, October 24, 2023
- 2) Interviews, if necessary: Thursday, October 26 – Friday, October 27, 2023
- 3) Board recommendation: Thursday, November 9, 2023

Questions:

- 1) How will evaluation criteria defined in the RFP be weighted?
 - a. The Authority has not assigned weighted percentages for selection criteria in relation to this RFP.
- 2) Is there an anticipated budget for this RFP?
 - a. The SEA prefers not to provide a budget estimate for this RFP.
- 3) Do you have a list of MWBE vendors that I could reach out to?
 - a. Please refer to the PA UCP Website <https://paucp.dbesystem.com/> for a compiled list of certified MWBE vendors in the state of Pennsylvania.
- 4) Can you confirm a physical address that RFPs need to be delivered to or an email they can be sent to?
 - a. An electronic copy can be emailed to amatos@pgh-sea.com along with five (5) hard copies that can be mailed or delivered to:
Sports & Exhibition Authority
Attn: Alicia Matos
171 10th Street, 2nd Floor
Pittsburgh, PA 15222
- 5) Is the business license a city license and is it required for this specific RFP?
 - a. Yes, it is a city license, however it is not required to submit an RFP response. If selected, it will be necessary to obtain said license before entering into the contract.
- 6) Can an application be in process in order to propose or contract? Can you provide any information regarding which type of license is required?
 - a. Yes, an application can be in process while an RFP is submitted, it will be necessary to obtain the license to enter into contract. Please follow this link to learn how to register and obtain said license. [New Business Registration | pittsburghpa.gov](https://www.pittsburghpa.gov/new-business-registration)

Agenda from Pre-Proposal Meeting Held virtually on October 16, 2023:



Sports & Exhibition Authority

When you have the time, Pittsburgh has the place.

Feasibility Study for Securing NBA and/or WNBA Expansion Teams

Pre-Proposal Meeting

October 16, 2023

1:00 PM EST via Teams

- 1) Companies Sign In - Email contact information (name, phone, email) to Alicia (amatos@pgh-sea.com) for pre-proposal attendance
- 2) Project Team Introduction
 - a) Sports & Exhibition Authority – Owner
 - i) Aaron Waller, Executive Director
 - ii) Doug Straley, Project Executive
 - iii) Alicia Matos, Procurement & M/WBE Specialist
- 3) Process Review
 - a) Timeline
 - i) Inquiries due to Project Manager (Alicia): 2:00pm | Thursday, October 19, 2023
 - ii) Proposals due: 2:00pm | Tuesday, October 24, 2023
 - iii) Interviews, if necessary: Thursday, October 26 – Friday, October 27, 2023
 - iv) Board recommendation: Thursday, November 9, 2023
- 4) Project Overview
 - a) RFP – Scope of Work
 - b) Review sample contract (included in RFP), submit any requested changes with your proposal
 - i) Please refer to the Authority’s website www.pgh-sea.com for the Expense Reimbursement Policy
 - c) MBE/WBE Goals: SEA goals are to achieve 25% MBE and 10% WBE participation. Proposer is required to demonstrate good faith effort to identify MBE/WBE subcontractors or suppliers. SEA Procurement & M/WBE Specialist Alicia Matos is available to assist with identifying MBE/WBE participation.
 - i) Phone: 412-393-7106
 - d) Fee Proposal: Carefully review details in RFP. Highlights:
 - i) Indicate any changes to scope if recommended; break out associated costs (adds or deducts)
 - ii) Must identify all tasks outlined in Exhibit A
 - iii) Indicate any reimbursable expenses, refer to the SEA’s policy of such expenses
 - iv) List of hourly rates and job classifications for personnel working, including subconsultants.
 - e) Schedule for completion of work
- 5) Questions

Sign-In Sheet from Pre Proposal Teams Meeting
Feasibility Study for NBA/ WNBA Expansion Team:

<u>Name</u>	<u>Company</u>	<u>Phone</u>	<u>Email</u>
Alicia Matos	SEA	(412)393-7106	amatos@pgh-sea.com
Aaron Waller	SEA	(412)393-0200	awaller@pgh-sea.com
Douglas Straley	SEA	(412)393-0200	dstraley@pgh-sea.com
Erin Stinner	A to Z Communications	(412)471 4160	erin@atozcommunications.com
Chris Scott	BJ Scott Sports Digital	(412)260-5947	scottc501@gmail.com
BJ (Brian) Scott	BJ Scott Sports Digital	(623)670-0492	bjscottsports@gmail.com
Jalen Scott	BJ Scott Sports Digital	(623)670-2326	jscott@venturewell.org
Tom Rooney	The Rooney Sports & Entertainment Group LLC	(412)327-5200	tomrooney@trseg.com
Jeremy Krishnan	McKinsey & Company	(202)823 6436	jeremy_krishnan@mckinsey.com
Jack Brice	FoxChase Advisors LLC	(412)999-8940	jack@fox-chase.com
David Stone	Stone Planning LLC	(312) 933-3618	david@stoneplanningllc.com
Shawn Bryant	Deloitte	(212)492-4000	sjbryant@deloitte.com
Susie Sieger	Crossroads Consulting	(813)281-1222	ssieger@crossroads-fl.com
Benham Wrigley	CSL International	(704)904-3955	BWrigley@cslintl.com