

## Vinyl Table Covers at the David L. Lawrence Convention Center

The Sports & Exhibition Authority will receive pricing for the purchase and delivery of (100) 30" Round Fitted Box Lid Vinyl Table Covers and (100) 72" Round Fitted Box Lid Vinyl Table Covers at the David L. Lawrence Convention Center. Inquiries regarding this opportunity should be made to Spencer Girman, Facility Manager, E-Mail: [sgirman@pittsburghcc.com](mailto:sgirman@pittsburghcc.com), Phone: 412-325-6137. There is no formal bid for this project. For details on the scope of work, please contact Spencer Girman.

1. General Scope: Purchase and delivery of (100) 30" Round Fitted Box Lid Vinyl Table Covers and (100) 72" Round Fitted Box Lid Vinyl Table Covers.
2. Equipment:
  - a. (100) 30" Round Fitted Box Lid Vinyl Table Covers
    - i. Preferred Color/Pattern: Charcoal/Black
    - ii. Material: Vinyl, Non-Woven, with upholstery grade foam
    - iii. Minimum Lip Length: 4"
  - b. (100) 72" Round Fitted Box Lid Vinyl Table Covers
    - i. Preferred Color/Pattern: Charcoal/Black
    - ii. Material: Vinyl, Non-Woven, with upholstery grade foam
    - iii. Minimum Lip Length: 4"
3. Additional Information:
  - a. Include per-unit pricing
  - b. Include estimated shipping costs
  - c. Samples of each size will be requested prior to purchase to confirm table covers will fit our existing tables. Please send samples to:

David L. Lawrence Convention Center  
Attn: Spencer Girman  
1000 Ft. Duquesne Blvd.  
Pittsburgh, PA 15222

Written pricing and sample covers will be due at 3:00PM on February 26, 2024.

Quotes should be submitted via email to [sgirman@pittsburghcc.com](mailto:sgirman@pittsburghcc.com).