



## Sports & Exhibition Authority

When you have the time, Pittsburgh has the place.

### Addendum #1 – Structural Engineering Services & Mechanical/Electrical/Plumbing Engineering Services – DLLCC

January 10, 2024

#### 1) Dates:

- a) Deadline for Inquiries: ~~2:00pm | Monday, January 15, 2024~~
  - i) Deadline for Inquiries **Updated to: 2:00pm | Tuesday, January 16, 2024**
  - ii) Email: [lkistler@pittsburghcc.com](mailto:lkistler@pittsburghcc.com)
- b) Deadline for Submission of Bids: 2:00pm | Friday, January 19, 2024
  - i) Proposals must be dropped off at the DLCC (East Lobby) prior to 2:00pm.
  - ii) Firms must submit separate proposals if intending to propose on more than one package.
    - (1) Package #1 – Structural Engineering Services
    - (2) Package #2 – Mechanical/Electrical/Plumbing Engineering Services

#### 2) Additional Information:

- a) Contact information
  - i) SEA Procurement & M/WBE Specialist
    - (1) Alicia Matos
      - (a) Email: [amatos@pgh-sea.com](mailto:amatos@pgh-sea.com)
      - (b) Phone: 412.393.7106
    - ii) Non-Mandatory Pre-Proposal Meeting Summary
      - (1) Lucas Kistler reviewed Meeting Agenda (see Pre-Proposal Agenda attached).
        - (a) Firms should review “Exhibit B – Form of Independent Consultant Agreement” and submit any questions/concerns with proposal.
        - (b) Reviewed Specific Project Request for Proposal (SPRFP) and Work Authorization Letter within Sample Agreement.
        - (c) Outlined potential future projects within “Exhibit A – Scope of Professional Services” and reviewed anticipated involvement for services.
        - (d) Work under this agreement is non-exclusive and to be conducted on a hourly not-to-exceed base.
      - (2) Doug Straley requested firms include the hourly rates with the individuals in their organizational chart .

**3) Attachments:** Documents can be accessed [here](#).

- a) Pre-Proposal Meeting Agenda
- b) Pre-Proposal Meeting Sign-in Sheet
- c) Exhibit C: MBE/WBE Forms (Excel)
- d) Exhibit D: Workforce Diversity Information (Excel)