



Sports & Exhibition Authority

When you have the time, Pittsburgh has the place.

Addendum #1 –Parking Management Services for Lower Hill District Surface Parking Lots

August 25, 2023

1) Additional Information:

a) Contact information

i) SEA Project Executive

(1) Doug Straley

(a) Email: dstraley@pgh-sea.com

(b) Phone: (412) 393-0207

ii) SEA Procurement and MWBE

(1) Alicia Matos

(a) Email: amatos@pgh-sea.com

(b) Phone: (412) 393-7106

2) Preproposal Meeting Summary held outside at Highmark Gate to PPG Paints Arena

(a) Doug Straley reviewed the RFP and requirements of the proposals. He discussed that the surface lots would hopefully be going away when developed. He explained which lots were SEA vs URA. The draft form of agreements (one for each Authority) would be distributed with Addendum.

(b) Doug introduced Alicia Matos and discussed the Authority's MBE/WBE Goals: 25% Minority Business Enterprise (MBE) and 10% Women Business Enterprise (WBE) participation

(c) Workforce – SEA is requesting your overall company diversity as well as the diversity of the team that will be working on this project. (see attachments)

(d) Doug reviewed the schedule outlined in RFP for questions and submission of proposals.

(e) A walking tour of the surface parking lots was offered to the group but none chose to participate.

3) Questions:

a) Are the parking lots able to be serviced by Wi-Fi for credit card machines, etc.?

i) Yes, there is Wi-Fi service available but is not currently being utilized by the parking operator.

b) What is the timeline for the remainder of the development on the Lower Hill?

i) While unknown, there are letters of intent for several properties. It would takes months to get to a closing.

c) Are the lots ever used for non parking use?

- i) Yes, when a development is being constructed, often the developer will rent a nearby parking lot for construction staging area.
- d) **How to submit proposals?**
 - (1) Three (3) hard copies and an electronic copy must be submitted to the Authority by **2:00 pm on Thursday, August 31, 2023.**

4) Attachments:

- a) Pre-proposal Meeting Agenda
- b) Pre-proposal sign-in sheet
- c) SEA Draft Form of Contract
- d) URA Form of Contract
- e) MBE/WBE Forms (excel versions)
 - i) MBE -WBE Forms
 - ii) Workforce Information Form (IM #60027)