

## **Procedure for Public Participation for Remote Board Meetings**

The public will have two (2) opportunities to address the Board during the public participation portions of the meeting.

### **Public Participation**

Public comments related to items on the agenda will be accepted via email, phone, and the Zoom chat function subject to the following instructions. **Please be sure to include your name and the neighborhood in which you reside** when submitting a comment.

1. Before the meeting:

a. Email:

Comments may be submitted to [info@pgh-sea.com](mailto:info@pgh-sea.com) and will be accepted through the day of the board meeting, one (1) hour prior to the start. Any comments received by that date and time will be provided to the Board.

b. Telephone:

Members of the public who will be accessing the meeting via telephone and wish to address the Board must register to do so prior to the meeting. Registrations may be submitted to [info@pgh-sea.com](mailto:info@pgh-sea.com) and will be accepted through the day of the board meeting, one (1) hour prior to the start. Registrations must include your name and the phone number that will be used to call into the meeting. Comments must be kept to 3 minutes or less.

2. During the meeting

Zoom chat function:

Comments may be provided via the Zoom chat function during the two (2) public participation portions of the meeting, which are outlined on the board agenda. Comments are restricted to one (1) per person. Comments made outside of the public participation periods will not be addressed by the Board.

*Additional information regarding Public Participation at Board Meetings can be found [here](#).*