

MINUTES OF THE MEETING
OF THE BOARD OF THE
SPORTS & EXHIBITION AUTHORITY OF PITTSBURGH
AND ALLEGHENY COUNTY
HELD THURSDAY, MAY 8, 2025
IN THE DAVID L. LAWRENCE CONVENTION CENTER, ROOM 305
PITTSBURGH, PENNSYLVANIA
COMMENCING AT 10:33 A.M. E.S.T.

A meeting of the Board of Directors of the Sports & Exhibition Authority of Pittsburgh and Allegheny County (the "Authority") was held upon proper notice in the David L. Lawrence Convention Center ("DLCC") room 305 in Pittsburgh, PA 15222, on Thursday, May 8, 2025, commencing at 10:33 A.M. E.S.T.

Members of the Authority

Present: Sen. Wayne Fontana, Chairman
Michael Quatrini, Vice-Chairman (Via Zoom)
Councilman Anthony Coghill, Treasurer
Mulu Birru, Member
Michael Dunleavy, Member
Councilman Robert Palmosina, Member
Sala Udin, Secretary (Via Zoom)

Also Present: Aaron Waller, Bridget Pascal, Rodney Pratt, Alicia Matos, Hillary Frisbie, Dom Summers, Doug Straley, Connor Reiche, Jhason Dixon, Sandhya Giri, Steve Morrison, Jocelyn Bracken, Randall Porch, Theresa King, Grace Longworth, Andrew Lindros, and Paul McDonald Jr. of the Authority; Tom Ryser, TPR, LLC; Morgan Hanson, Solicitor; Tim Muldoon, Ryan Buries, Lucas Kistler, Morgan Schmitt, Brian O' Malley, Carrie Yauch, Ryan Bisi, and Sean Holsing, of SMG; DJ Makosky, AllCo Treasurer; Adam Babetski, Pittsburgh Post-Gazette; Matthew Wilson, Pittsburgh Steelers; Ken Colwes, Pittsburgh Boaters.

Senator Wayne Fontana called the meeting to order with the Pledge of Allegiance. Mr. Morgan Hanson followed with a roll call of the board members. Mr. Hanson advised a quorum was present.

Senator Fontana continued on to public participation and asked if any audience members wanted to address the board.

Mr. Ken Colwes thanked the board for the North Shore River Front Park's boating rules and regulations implemented in 2024 and asked if there were any rule changes for 2025.

Mr. Hanson stated after the meeting, he and the Authority's in-house attorney, Mr. Rodney Pratt, would provide the information to Mr. Colwes after the board meeting.

Seeing no other requests from the public to address the board, Senator Fontana continued to the next item on the agenda, approval of the minutes from the meeting of April 10, 2025. A motion was made, seconded, and unanimously approved.

Senator Fontana continued to the next item on the agenda, authorization to award a contract to Consor North America, Inc. (Conzor) in a not to exceed amount of \$51,712.45 for routine inspection services at the Convention Center Riverfront Plaza (CCRFP).

Mr. Ryan Buries, Assistant General Manager of the DLCC, stated the CCRFP, completed in 2011, extends along the southern bank of the Allegheny River from the Ft. Wayne Rail Bridge to the 9th St. Bridge. The plaza & walkway hosted many events over the years, and public boaters utilize the dock. The Gateway Clipper Fleet moors at the location and later in May it will become the new home of Venture Outdoors' kayak program.

The DLCC conducts routine inspections of structural elements as part of the standard operating procedure. This will be the first routine inspection of the CCRFP. The inspection will include reviews of the plaza, relieving platform, sea wall, ribbon walk, and retaining walls. Inspections will be conducted via visual inspections topside and tactile reviews of underwater elements via dive teams. Consor will provide us with a report describing the current condition of these elements and any recommended repairs, with opinions of probable cost.

On March 7, 2025, an RFP was publicly advertised in the Pittsburgh Post-Gazette, New Pittsburgh Courier, Pittsburgh Builders Exchange, on the Authority's website, Vibrant Pittsburgh, the African American Chamber of Commerce, First Source Center, Riverside Center for Innovation, the MWDBE Governmental Committee, Metropolitan Hispanic Chamber of Commerce, Asian American Chamber of Commerce, and the Hispanic Development Center Business Incubator. The Notice to Proposers was also sent to 75 firms, and a pre-proposal meeting was held on March 19, 2025, with two firms in attendance. Two proposals were received from Consor and Wiss, Janney, Elstner (WJE) on April 21, 2025.

Mr. Buries further stated the selection committee comprised of staff from SMG: Ryan Buries, Lucas Kistler, Morgan Schmitt, and the Authority Doug Straley, Tom Ryser, and Alicia Matos interviewed both firms and determined both could perform the work. Consor was unanimously recommended based on submitting the lowest cost proposal. The work will be coordinated around the DLCC events schedule. The inspection is expected to take ten days, and 4-6 weeks later, a draft report will be prepared for review. This contract includes 17.56% WBE participation via LS Gallegos, who will be conducting a portion of the topside inspection, and 25.20% MBE participation via A&A Consultants, who will be performing a portion of the topside inspection and QC duties.

Senator Fontana asked if there were any questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made and seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 6095

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to award a contract to Consor North America, Inc. in a not to exceed amount of \$51,712.45 for

routine inspection services at the Convention Center Riverfront Plaza (CCRFP); and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana continued to the next item on the agenda, authorization to enter into a lump sum agreement with Veolia Water North America (Veolia) in the amount of \$20,738 to furnish and install four microfiltration bag filter units in the Chilled Water Plant (CWP).

Mr. Morgan Schmitt, DLCC Facilities Director, stated the CWP of the DLCC provides cold water for circulation throughout the building to provide air conditioning in occupied spaces. Veolia is the third-party operator of the CWP and wastewater plant at the DLCC. The chilled water system requires filtration to remove particulate matter, and debris can cause blockages and corrosion, leading to an inefficient system and higher maintenance costs.

The current multimedia filtration system, installed in 2009, has reached the end of its useful life. Based on research of similar chilled water systems, Veolia has recommended the plant switch to microfiltration bag filter units, two units each for the chilled water loop and the condenser water loop. This switch eliminates electrical components and pump controls, which contribute to higher maintenance costs, while also eliminating the need for additional water consumption through the backwashing process.

Mr. Schmitt further stated in April 2025, an Other Opportunities notice was publicly advertised on the Authority's website, and sent to fifteen vendors, including one MBE vendor. Three quotes were received on May 2, 2025. SMG (d/b/a ASM Global) staff recommend Veolia as the lowest responsible bidder. A detailed scope review was performed to ensure accurate pricing and project understanding. Because Veolia was providing a quote on this project, they were not involved in the procurement process. There will be a one-year parts and labor warranty. Lead time

is 3-4 weeks. Work is to be completed upon the arrival of parts. There is no MBE/WBE participation associated with this purchase

Senator Fontana asked if there were any other questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 6096

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to enter into a lump sum agreement with Veolia Water North America in the amount of \$20,738 for the furnishment and installation of four microfiltration bag filter units in the Chilled Water Plant; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana continued to the next item on the agenda, ratification of a change order to the agreement with ABM Electrical Power Solutions LLC (ABM) in the lump sum of \$41,515 for the purchase and installation of a replacement electrical breaker.

Mr. Lucas Kistler, DLCC Facility Director, stated the DLCC has an agreement with ABM to perform annual inspections, maintenance, and repairs of the electrical system that was board-approved in March 2023. As part of this agreement, ABM performed their annual reliability testing and preventative maintenance services in the Penn Avenue Substation evenings on April 14 - 15, 2025.

During the test, a 3200-AMP breaker failed. This breaker powers Hall A, including floor boxes in Hall A, and the DLCC Parking Garage 11th Street roll doors. Replacing this failed breaker was critical, as it removed our first line of defense and put protected assets at risk. A breaker of

this size is designed to protect major/commercial equipment and busways. Without this power source, the DLCC cannot feed power to the locations listed above, creating an inability to service clients in Hall A and a safety concern in the garage. Due to an upcoming event, the breaker was purchased and installed on the evening of Thursday, April 17, 2025. This quick installation allowed no interruption to service to the clients using the space on Friday, April 18, 2025.

Mr. Kistler further stated SMG (d/b/a/ ASM Global) reviewed the quote provided and agreed that this is a fair price for the work. In search of a cost comparison, a comparable breaker of this size can retail for around \$30,000 - \$35,000. With the inclusion of expedited shipping due to the sense of urgency and installation parameters for safety and completion, the price proposal seems fair. There is a one-year warranty on the breaker. There is no MBE/WBE participation associated with this change order.

Senator Fontana asked if there were any other questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 6097

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to ratify a change order to the agreement with ABM Electrical Power Solutions, LLC in the lump sum of \$41,515 for the purchase and installation of a replacement electrical breaker; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana continued to the next item on the agenda, ratification of a final change order to MBM Contracting (MBM) in the lump sum of \$11,027 for two replacement hoists in the Wastewater Treatment Plant (WTP).

Mr. Kistler stated in November 2024 the board authorized an agreement with MBM to install structural tank supports in the WTP at the DLCC. While completing the work, it was found that the two stainless steel 4,000 lb. hoists with 15' chains had corrosion and were in poor condition. The hoists are used for moving the membrane modules for cleaning, the tank, and chemical drums.

WJE reviewed the current conditions and recommended replacing the hoist equipment. The 3rd Party Operator of the plant, Veolia Water Systems, agreed with this recommendation. There were further special inspection requirements by the City of Pittsburgh's Department of Permits, Licenses, and Inspections for steel construction elements needed for close-out of this project. SMG (d/b/a ASM Global) reviewed the quote and supports this as a fair price for the work. The work listed above will be completed on May 21, 2025. There is no MBE/WBE participation associated with this change order

Senator Fontana asked if there were any other questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 6098

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to ratify a final change order with MBM Contracting in the lump sum of \$11,027 for two replacement hoists in the Wastewater Treatment Plant; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana continued to the next item on the agenda, authorization of a purchase order in the lump sum amount of \$15,732 with Burns Industrial Equipment (Burns) for a replacement forklift battery and watering system.

Mr. Buries stated the DLCC has two electric forklifts that are used daily to move equipment and load materials. To efficiently set up and break down events in a timely manner, the electric forklifts are a vital part of the operations department. Some equipment, such as elevated seating and large freight, can only be moved with a forklift.

Currently, the DLCC has two electric forklifts to service the event set up needs, and one of the forklift's batteries has reached the end of its useful life. When large events are held in multiple spaces concurrently, it is necessary to have two reliable forklifts to efficiently load and set up events. The request also includes a watering system that acts as a guide to ensure each battery cell is filled with the proper amount of water and to help keep the forklift running effectively. The watering system is essential to maintain the life expectancy of the battery.

Mr. Buries further stated on Thursday, April 24, 2025, a request for quotes was advertised on the Authority's website, and sent to four vendors. One quote was received on Friday, May 2, 2025. SMG (d/b/a ASM Global) staff recommends Burns as the lowest responsible bidder for an electric forklift battery replacement. A forklift battery for this equipment size typically ranges from \$17,000 to \$20,000. There is a five-year / two-year prorated warranty. Upon execution of a purchase order, the lead time is 8-9 weeks. The useful life of this equipment is 7 – 10 years. This price also includes installing a new battery and properly disposing of the existing battery. There is no MBE/WBE participation associated with this purchase.

Senator Fontana asked if there were any other questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 6099

RESOLVED by the Sports & Exhibition Authority of
Pittsburgh and Allegheny County that its Executive Director and

other proper officers are authorized to enter into a purchase order in the lump sum amount of \$15,732 with Burns Industrial Equipment for a replacement forklift battery and watering system; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana continued to the next item on the agenda, authorization to enter into an agreement with Peter J. Caruso & Sons, Inc (PJCS) in a not-to-exceed amount of \$558,565 for the paving of the Lower Hill surface parking lots known as East A, East B, Fullerton, and South Lot.

Ms. Hillary Frisbie, the Authority's Facility Director, stated there are four asphalt surface parking lots located in the Lower Hill District, adjacent to the PPG Arena. East Lot A, located at Centre Ave and Fullerton, is approximately 67,900 square feet, with 235 spaces. East Lot B, located on Fullerton and Wylie Ave, is 36,840 square feet with 120 parking spaces. Fullerton Lot, located at Fullerton and Centre Street, has 31,895 square feet of paved spaces with 185 parking spaces. The north side of Fullerton lot is a gravel lot, approximately 34,760 square feet. South Lot, located at Centre Ave and Logan Street, is 41,144 square feet with 172 parking spaces.

The Pittsburgh Penguins oversaw the management and maintenance of the lots pursuant to the Option Agreement between the Authority and Pittsburgh Arena Real Estate Redevelopment, LLP (PAR). Ownership of the lots reverted to the Authority in October 2023. The Authority hired OVG to manage the surface parking lots. As part of the 2025 budget process, OVG recommended patching all surface lots except the West Lot for safety purposes. In November 2024, the paving was patched with cold patch as a temporary solution until a complete scope could be bid.

Ms. Frisbie continued in April 2025, a bid was advertised with the Urban Redevelopment Authority (URA) to include their Melody Tent lots. The bid package was publicly advertised at AccuCopy, the Pittsburgh Post-Gazette, New Pittsburgh Courier, Pittsburgh Builders Exchange, on the Authority's website, Vibrant Pittsburgh, the African American Chamber of Commerce,

First Source Center, Riverside Center for Innovation, the MWDBE Governmental Committee, Metropolitan Hispanic Chamber of Commerce, Asian American Chamber of Commerce, and the Hispanic Development Center Business Incubator. Ten contractors came to the pre-bid meeting, and four bids were received including bids from Redstone Excavating, Independent Enterprise, Inc, PJCS, and M. Facchiano Contracting.

An alternate was also included in the bid regarding the gravel lot on the north side of Fullerton Lot, and adding line striping. Due to the unknown condition of the existing sub-base, unit pricing was included in the bid package and will need to be determined after the milling has occurred. The unit price of the sub-base repair is \$33.60 per square yard.

Ms. Frisbie further stated the scheduling of the paving will be coordinated with OVG PPG Paints Arena, to accommodate events as best as possible, and with customers of the parking lots to minimize any revenue loss. However, it should be completed before the next hockey season. The life expectancy of the standard asphalt paving is 10 – 15 years with proper upkeep. It is recommended that Option #1 and the Alternate be awarded to PJCS based on its submission of the lowest responsive bid.

Option one is a longer more durable parking surface with a 10-to-15-year useful life. The work will include the milling of the existing surfaces up to 2", compacting of the exiting base once milled replacing of 2.5" of asphalt binder course, with a 1.5" wearing course, and replace the existing line striping to maximize the parking capacity. The URA Board will decide and contract separately on whether to award the work for their Melody Tent surface parking lots. There is 0.8% MBE with Ark Transport LLC, for removal and disposal of asphalt and Flagger Team for site safety sub-contractors. 4.6% WBE with Everline Coating for the parking lines.

Senator Fontana asked if this is Authority Property.

Ms. Frisbie stated that is correct.

Mr. Mulu Birru asked how many parking spaces there are.

Ms. Frisbie stated she was unsure; however, there would be additional parking with the repaving.

Senator Fontana asked if there were any other questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 6100

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to enter into an agreement with Peter J. Caruso & Sons, Inc in a not-to-exceed amount of \$558,565 for the paving of the Lower Hill surface parking lots, East A, East B, Fullerton, and South Lot; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana continued to the next item on the agenda, authorization to enter into an agreement with C.H. & D Enterprises, Inc. (CHD), in a not-to-exceed amount of \$281,240 for concrete and mortar repairs at North Shore Garage (NSG) and Tribute to the Children (TTC).

Ms. Frisbie stated every two years, the Stadium Authority (SA) and the Authority have a contracted engineering firm conduct a visual assessment of the Authority's Gold 1 Garage (G1G), West General Robinson Street Garage (WGRSG), and the Authority's NSG and TTC. The current engineering firm, American Engineering Services (AES), was authorized to conduct an assessment in January 2024. AES submitted a Structural Condition Assessment Report outlining their findings and recommended repairs. The assessed necessary repairs include vertical concrete repairs, partial- and full-depth overhead flange and connection repairs or replacements, partial topside deck

repairs, drain replacements, masonry repairs, and repointing of mortar joints and cracked bricks. In June 2024, the Authority Board approved a change order to have AES develop bid drawings and specifications.

On April 3, 2025, the SEA publicly advertised the bid package in AccuCopy, the Pittsburgh Post-Gazette, New Pittsburgh Courier, Pittsburgh Builders Exchange, on the Authority's website, Vibrant Pittsburgh, the African American Chamber of Commerce, First Source Center, Riverside Center for Innovation, the MWDBE Governmental Committee, Metropolitan Hispanic Chamber of Commerce, Asian American Chamber of Commerce, and the Hispanic Development Center Business Incubator. Two bids were received on April 23, 2025, from CPS Construction Group and CHD.

Ms. Frisbie further stated base bids were received separately for G1G, WGRSG, NSG, and TTC. The bids were then combined for the four facilities to allow for economies of scale. The bids also included unit pricing that can be used for additional quantities that may arise. CHD was the lowest responsible combined bid at \$588,888 for the Authority and SA. Hillary Frisbie conducted a scope review with CHD to confirm they completely understand the scope and work.

The allocated cost for the G1G and the WGRSG portion is \$307,648, and approval will be requested at the next SA Board meeting in June 2025. The warranties for the project are five years for the sealants and one year for all other work. Work will begin this fall and is expected to be completed by the end of this year. There is 1% MBE participation with Cooper Trading for supplies.

Senator Fontana asked if there were any other questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 6101

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to enter into an agreement with C.H. & D Enterprises, Inc in a not-to-exceed amount of \$281,240 for concrete and mortar repairs at North Shore Garage and Tribute to the Children and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana continued to the next item on the agenda, Authorization to reimburse PSSSI Stadium Corporation ("PSSSI") in an amount not-to-exceed \$144,964 for the replacement of twenty-four pneumatic doors.

Ms. Frisbie stated per the terms of the lease agreement between the Authority and PSSSI, PSSSI is responsible for the daily operating expenses of the facility, and the Authority is required to pay for certain eligible capital repairs to Acrisure Stadium. On April 18, 2025, during a routine review of their fire alarm and life safety systems, PSSSI discovered an issue with the emergency doors in the East and West Clubs. Six sets of doors on each side are designed to automatically open/close via a pneumatic system tied to the fire alarm system when smoke is detected in the areas. The doors failed to open properly. While attempting to repair the system, PSSSI determined that the entire system on each side needed to be replaced. Previous repairs had been made to the system. The doors are original to the building and were installed twenty-five years ago.

PSSSI consulted with Mascaro Construction and the door manufacturer of the existing system and was advised the industry standard is electric strike openers rather than pneumatic controls. PSSSI secured three separate quotes provided by Builder's Hardware Company (BHC), American Building Services (ABS), and Johnson Controls (JC). The JC quote to replace the lines, openers, and compressors utilizing the existing pneumatic system was the highest at \$235,100.

PSSI received two additional quotes to replace the opening hardware with electronic controls, ABS at \$175,555, and the lowest bid came in at \$144,964, provided by BHC. The warranty is one year, and the life expectancy of the doors is 15-20 years. This project is underway and is expected to be completed by June 2025.

Senator Fontana asked if there were any questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 6102

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to reimburse PSSI Stadium Corporation ("PSSI") in an amount not-to-exceed \$144,964 for the replacement of twenty-four pneumatic doors; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution

Senator Fontana continued to the next item on the agenda, acceptance of the Sports & Exhibition Authority's audit for the years ending December 31, 2024, and December 31, 2023.

Ms. Bridget Pascal, The Authority's CFO, stated Maher Duessel (MD) completed the Authority's financial statement audit. MD is issuing an unmodified opinion, which means that the Authority's Financial Statements present fairly, in all material respects, the Authority's financial position. No significant deficiencies, findings, or costs were questioned relating to the audit.

Per the Act 42 EDTF Restricted Account Programs and Procedures, by May 1st, the Authority shall provide the Sports Commission with a statement and/or certification provided by an independent certified public accounting firm that the Restricted Account and the Sports Event Subaccount, the Facility Subaccount and the Expense Subaccount were each used in accordance

with the Resolution and the Act 42 EDTF Restricted Account Programs and Procedures. This report was completed and sent to the Commission on May 1st. Representatives from MD have reviewed a draft of the Authority's Audited Financial Statements and the related Independent Auditor's Reports with Board Chair, Senator Fontana.

Senator Fontana asked if there were any questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 6103

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County ("Authority") that its Audit Reports for the years ending December 31, 2024, and December 31, 2023, which were prepared by Maher Duessel, are hereby accepted; and further that the proper officers and agents of the Authority are authorized to take all actions and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana continued to the next item on the agenda, DLCC Monthly Update.

Mr. Tim Muldoon, General Manager of the DLCC, gave a general status report on the DLCC.

Mr. Muldoon stated the DLCC was awarded to host the American Legion event in 2031.

Councilman Palmosina asked how many people attended the basketball event in April

Mr. Muldoon stated there was 450 teams and 18,000 people attended.

Mr. Aaron Waller stated there is a documentary about board member Sala Udin premiering at the Elsie Hillman Auditorium at Kaufmann Center on May 17th at 6:00 PM.

Senator Fontana continued on to public participation and asked if any audience members wanted to address the board.

Seeing no additional public comments, Senator Fontana asked if there were any comments from the board. Seeing no additional comments or business, Senator Fontana asked for a motion to adjourn. Upon a motion duly made, seconded, and unanimously carried, the meeting was adjourned at 11:10 A.M.

A handwritten signature in black ink, appearing to read 'A. Waller', written over a horizontal line.

Aaron Waller
Assistant Secretary