

MINUTES OF THE MEETING
OF THE BOARD OF THE
SPORTS & EXHIBITION AUTHORITY OF PITTSBURGH
AND ALLEGHENY COUNTY
HELD THURSDAY, MARCH 9, 2017
AT THE DAVID L. LAWRENCE CONVENTION CENTER
PITTSBURGH, PENNSYLVANIA
COMMENCING AT 10:38 A.M. E.S.T.

A meeting of the Board of Directors of the Sports & Exhibition Authority of Pittsburgh and Allegheny County (the "Authority") was held upon proper notice in Room 333 at the David L. Lawrence Convention Center in Pittsburgh, PA 15222, on Thursday, March 9, 2017 commencing at 10:38 A.M. E.S.T.

Members of the Authority

Present: Sen. Wayne Fontana, Chairman
Michael Dunleavy, Vice-Chairman
Sala Udin, Secretary
Jill Weimer, Member
Reverend John Welch, Member

Also Present: Mary Conturo, Doug Straley, Rosanne Casciato, Rosemary Carroll, Taylor Blice, Sharon Mink, Rifat Qureshi, Simona Loberant, Maggie Pike and Sara Payne of the Authority; Morgan Hanson, Solicitor; Tim Muldoon, Ryan Buries, Conor McGarvey, Linda Mihalic and Hiedi Strothers of SMG; Tim Pratt of Pittsburgh Associates; Bob Bauder of Pittsburgh Tribune-Review; Mark Belko of Pittsburgh Post-Gazette; Matthew Wilson of Buchanan, Ingersoll & Rooney; and Frederick Winkler, architect.

Senator Wayne Fontana called the meeting to order with the Pledge of Allegiance. Mr. Morgan Hanson followed with a roll call of the Board Members. Mr. Hanson confirmed that Ms. Jill Weimer was attending via telephone, and she could hear the other Board Members and the Board Members could hear her. Mr. Hanson advised that a quorum was present.

Beginning with public participation, Senator Fontana asked if any members of the audience would like to address the Board. Seeing none, he moved to the next item on the agenda,

approval of the minutes from the meeting of February 9, 2017. A motion was made, seconded, and unanimously approved.

Senator Fontana continued on to the next item on the agenda under David L. Lawrence Convention Center, authorization to enter into an agreement with Tennant Sales and Service Company in a lump sum amount of \$11,757 for the purchase of a riding carpet extractor.

Mr. Conor McGarvey explained that carpet extractors are routinely used at the Convention Center to maintain carpet and remove stains. The DLCC currently has two walk-behind carpet extractors that are used to clean all of the carpet in the building, including the ballroom, pre-function spaces, meeting rooms, concourses and lobbies. Both walk-behind units are over eight years old. A purchase of a riding carpet extractor will help the DLCC better maintain carpeted areas, and will ultimately replace one of the walk-behind units.

Three companies were sent specifications and asked to submit written quotes. Three quotes were received with Tennant submitting the lowest quote.

The Tennant R14 meets or exceeds the DLCC IEQ Green Cleaning and Sustainable Cleaning Equipment Policies by being Carpet and Rug Institute Certified and battery-powered, using Orbio cleaning solution in lieu of a traditional carpet shampoo and having a decibel level under 75dBa at the operator's level.

Delivery time is expected approximately six weeks after the purchase order has been executed. The Tennant R14 has a warranty of three years or 1,500 hours on all components.

Senator Fontana asked if there were any questions from the Board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5453

Resolved by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to enter into an agreement with Tennant Sales and Service Company in a lump sum amount of \$11,757 for the purchase of a riding carpet extractor; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana introduced the next item, authorization to enter into an agreement with Jack the Ripper Tableskirting & Linens in a lump sum amount of \$10,665 for the purchase of table skirting.

Mr. McGarvey explained that in 2003, during the initial outfitting of the DLCC, 2,538 linear feet of table skirting was purchased for events. In the last 14 years, at least a portion of that skirting has been used for almost every event held at the DLCC. On occasion, the DLCC has had to rent additional skirting for events. DLCC skirting is laundered in-house and has been repaired both in-house and by professional tailors/seamstresses. Much of the skirting is beyond practical repair and needs to be replaced.

Three companies were contacted and asked to submit quotations for 1,990 linear feet of table skirting and storage. Two submitted quotes with Jack the Ripper Tableskirting & Linens submitting the lowest quote.

Delivery time is expected to be approximately 4 weeks after the purchase order has been executed. There is a 1-year warranty on the table skirting.

Senator Fontana asked if there were any questions from the Board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5454

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to enter into an agreement with Jack the Ripper

Tableskirting & Linens in a lump sum amount of \$10,665 for the purchase of table skirting; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as necessary and proper to effectuate the terms of this resolution.

Senator Fontana introduced the next item, authorization to enter into an agreement with Displays2Go in a lump sum amount of \$11,085 for the purchase of 21 standing lecterns.

Mr. McGarvey explained that in 2003, during the initial outfitting of the DLCC, 18 standing and 37 table-top lecterns were purchased to be used for speakers at events. Event organizers prefer standing lecterns to table-top lecterns. Currently, when more than 18 presentations are conducted simultaneously, the DLCC is forced to use table-top lecterns or rent standing lecterns from an outside company to meet the client's needs. The DLCC is also lacking executive style lecterns to be used in large General Sessions or other functions. Currently, clients of the DLCC have to rent from outside contractors.

Three companies were contacted and asked to submit quotes on three executive style lecterns to be used in large general sessions and banquets, and 18 standing lecterns to be used in breakouts and meeting rooms. Three companies submitted quotes for the executive style lecterns, and two companies submitted quotes for the 18 standing lecterns. Displays2Go was the low quote for all 21 lecterns.

Delivery time is expected to be approximately eight weeks after the purchase order has been executed.

Senator Fontana asked if there were any questions from the Board. Mr. Sala Udin asked if there was a practice of contributing older equipment to nonprofits or selling it for a reasonable price.

Mr. McGarvey said the asset disbursement policy begins with trying to auction the equipment through Govdeals.com. If a fair market value bid is not received, equipment is donated to nonprofit organizations.

Senator Fontana asked if there were any other questions from the Board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5455

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to enter into an agreement with Displays2Go in a lump sum amount of \$11,085 for the purchase of 21 standing lecterns; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as necessary and proper to effectuate the terms of this resolution.

Senator Fontana introduced the next item, authorization to enter into an agreement with burkeMICHAEL contract interiors in a lump sum amount of \$28,857 plus freight for the purchase of office chairs.

Mr. Ryan Buries explained that the task and board room chairs in the DLCC and SEA Administrative offices are in need of replacement. The current DLCC chairs are original to the opening of the Convention Center, and the SEA chairs are from an original purchase in 1998.

A selection committee comprised of SMG and SEA staff evaluated 8-10 chair options at each vendor's showroom. burkeMICHAEL and Workscape were brought in for short list interviews based on evaluation criteria which included: ergonomics, comfort, adjustability, price point, durability, sustainability, and warranty. Five chairs were selected for evaluation by individual employees who were then allowed to select the chair she/he found most comfortable for their own body type and work style.

burkeMICHAEL provided the best price for the selected chairs. burkeMICHAEL's pricing is equal to or better than CoStars and/or US Communities pricing for the selected chairs. All of the selected chairs meet one or more of the criteria for our Sustainable Purchasing Policy and come with a minimum 12-year warranty on all components except fabric and foam, which comes with a 1-5 year warranty depending on the manufacturer.

There is a 6-8 week lead time for delivery of the chairs. Additionally, at the time of delivery, the vendor will provide an ergonomics expert to review proper use of the chairs. Warranty claims are handled directly through burkeMICHAEL who is then reimbursed for parts and labor by the manufacturer. burkeMICHAEL is a certified WBE vendor.

Senator Fontana asked if there were any other questions. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5456

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are to enter into an agreement with burkeMICHAEL contract interiors in a lump sum amount of \$28,857 plus freight for the purchase of office chairs.; and further that the other proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana introduced the next item, authorization to enter into a license agreement and related documents with VisitPittsburgh for the operation of a welcome center in the East Lobby.

Ms. Rosemary Carroll explained that the Convention Center and VisitPittsburgh have undertaken a collaborative effort to energize the East Lobby of the Convention Center. This will serve the Convention Center guests with a more comfortable lobby, as well as a Visitor's Center. The Visitor's Center is a welcome center and retail store. It will sell Pittsburgh-related items, guest conveniences and promote information about the City.

The collaborative effort provides for contributions from both the Convention Center and VisitPittsburgh. Pursuant to Board authorization given in July 2016, the Convention Center constructed the shell of the Visitor's Center store and that is now complete. VisitPittsburgh

agreed to complete the fit out of the interior of the store and to provide furnishings for the lobby. Each party's contribution is approximately \$150,000.

The entire project is anticipated to be complete in 30 days. VisitPittsburgh will operate the Visitor's Center space pursuant to a license agreement. There will be no charge for license of the Visitor's Center space since VisitPittsburgh is providing a public amenity. The license term will be 10 years, and thereafter from year to year. VisitPittsburgh will operate and maintain the Visitor's Center. The parties will regularly meet and discuss and review the Visitor's Center operations.

Senator Fontana asked if there were any questions from the Board. He asked if VisitPittsburgh will be receiving the profits from items bought at the Visitor's Center.

Ms. Carroll responded that VisitPittsburgh will receive the profits, but Visitor's Centers are not normally operated at a profit. The purpose of the Visitor's Center is to draw people in and give them information about the city. It is more of a service to guests than a profit center.

Senator Fontana asked if there were any other questions from the Board Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5457

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to enter into a license agreement and related documents with VisitPittsburgh for the operation of a welcome center in the East Lobby; and further that the other proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana introduced the next item, authorization to extend term of lease with CobblerWorld, LLC from May 25, 2017 to May 25, 2018 for retail space along Penn Avenue.

Mr. Rifat Qureshi explained that CobblerWorld, LLC sells cobblers, pound cakes, cheesecakes, pies, quiche, coffee, tea, smoothies, and beverages.

A one-year lease was authorized by the Board in March 2016 for CobblerWorld to occupy the small eastern-most retail space of along Penn Avenue, approximately 252 sq. ft. The annual base rent is \$6,300 (or \$25 per sq. ft.) with utilities included.

Prior to opening, the tenant provided aesthetic improvements to the retail space and opened for business in June 2016. The lease expires May 25, 2017.

Terina Hicks is the owner, and has requested an additional year for her operations at the same terms. CobblerWorld employs one minority FT employee. Staff recommends the extension as it is an effective use of space and an added amenity along Penn Avenue.

Senator Fontana asked if there were any questions from the Board. Mr. Udin asked if the one-year experience for CobblerWorld has been successful.

Mr. Qureshi responded that it has been successful, and there are people regularly visiting the store. The space also allows Ms. Hicks to have a Downtown location to help transport her goods to different locations such as the Market Square farmer's market.

Senator Fontana asked if there were any other questions from the Board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5458

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to extend term of lease with CobblerWorld, LLC from May 25, 2017 to May 25, 2018 for retail space along Penn Avenue; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana introduced the next item under North Shore Garage, authorization to enter into bill of sale with Mark's Grille & Catering in the amount of \$9,000 for the sale and removal of selected furniture, fixtures and equipment located in vacant first floor restaurant space.

Mr. Qureshi explained that North Shore Entertainment, LLC, was the former tenant of the entire first floor and second floor spaces at North Shore Garage. The first floor of North Shore Garage consists of three vacant restaurant spaces with a shared kitchen. In 2009, NSE surrendered to the Authority the entire second floor, and two of the restaurant spaces (formerly Asian Fusion and Martini Bar) and ½ of the kitchen, including all furniture, fixtures and equipment (FF&E) in the surrendered space. NSE continued to operate the remaining restaurant and remaining ½ kitchen, known as Finnigan's Wake. In February 2013, NSE agreed to vacate Finnigan's Wake space and the Authority placed a landlord's lien on FF&E in that space. In May 2013, a judgment of \$88,271.05 for the amount owed to Authority was obtained against NSE in County court.

In March 2016, a local restaurant operator, Mark Wells of Mark's Grille and Catering ("Mark's Grille"), approached Authority staff regarding the purchase of selected FF&E from the first floor vacant restaurant spaces for use in his new restaurant along Penn Avenue. The FF&E request includes tables, chairs, bar and kitchen equipment, and other miscellaneous items. In February 2017, Mark's Grille started build-out of the new restaurant and requested to purchase the FF&E for \$9,000.

Levy Restaurants (food & beverage operator of DLCC) reviewed the initial request, and recommended it as a reasonable price for the FF&E, considering age, condition and minimal re-

sale value. In addition, the removal and de-installation of FF&E is estimated at \$2,000 and would be at Mark's Grille's sole cost.

With respect to use of the first floor retail space, the Authority's real estate broker, Avison Young, reviewed the request, and recommended it was a prudent sale, due to the age of the equipment, and also, due to the lack of interest by restaurant operators. Avison Young will continue to market the space for restaurant and other uses; however, they recommended that the Authority consider refurbishing some or all of the first floor into a "vanilla shell" so it can be more effectively marketed for a wide variety of prospects such as for office, showroom, convenience store, etc.

With respect to the landlord's lien on the FF&E in Finnigan's space, NSE reviewed the list and agreed to allow the sale to Mark's Grille of those items that pertain to Finnigan's space and ½ kitchen, with proceeds to be credited against a future resolution of the judgment against NSE.

Senator Fontana asked if there were any questions from the Board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5459

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to enter into bill of sale with Mark's Grille & Catering in the amount of \$9,000 for the sale and removal of selected furniture, fixtures and equipment located in vacant first floor restaurant space; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana introduced the next item under North Shore Riverfront Park, authorization to enter into license agreement with Just Ducky Tours, Inc. from March 15, 2017 to November 30, 2021.

Mr. Qureshi explained that Just Ducky Tours, Inc, entered into a license agreement with the Authority in 2007 to travel through the North Shore Riverfront Park (“NSRFP” or “Park”) for its daily tours. Areas utilized included the riverwalk, Steelers Quay and the east and west pathways entrances to Park. There are restrictions on using the Park before/after Steelers and Pirates games, and bowl events at Heinz Field and PNC Park. The current agreement, as amended, expired November 30, 2016. They are requesting a 5-year extension, with other revisions to terms of the agreement. Their season is from March 20 to November 30. They are requesting a season start date of March 15 (instead of March 20) in the event good weather arrives earlier.

With respect to use of NSRFP, Just Ducky requested an adjustment to their tour route in the Park. They previously entered/exited the Park from Mazeroski Way entrance (or at west end near the Science Center), drove along the riverwalk, and entered/exited the river at Steelers Quay via a ramp (which they maintain). Just Ducky recognizes that the number of Park visitors has increased over the years, making it increasingly difficult to traverse the riverwalk to get to Steelers Quay. To ensure continued safety during its tours (no accidents have occurred during Just Ducky’s use of Park), they wish to alter their primary route so that they enter/exit the Park at Mazeroski Way and enter/exit the river at the Pirates Quay, or enter/exit Park at other end and enter/exit water at Steelers Quay, while avoiding using the length of riverwalk (but may at times use riverwalk when access to ramps is blocked). Similar to the Steelers Quay, Just Ducky would install a ramp at the western edge of the Pirates Quay at their cost and would maintain the ramp

at their expense. Just Ducky will provide construction drawings, insurance and indemnification from their contractor for Authority's review and approval.

Authority staff has contacted City DPW, City Special Events Manager, City Police, River Rescue, Riverlife, Safe Boating Council, and North Shore Special Events Committee regarding Just Ducky's proposed route adjustment. No concerns were raised. Staff will also meet with Venture Outdoors and Gateway Clipper to review any coordination for shared use in and around the Pirates Quay area.

With respect to frequency of tours, Just Ducky previously had 6 boats and 36 tours per day. Just Ducky requested that, in 2017, they will increase the number of boats to 8 boats and number of tours to 56 per day. In 2018, they plan to increase number of boats to 10 boats and 70 tours per day.

With respect to license fee, Just Ducky has previously donated \$3,000 annually (used for Park maintenance). Due to increased number of boats and tours, the Authority will require an annual license fee of \$1,100 per boat per season, or \$8,800 in 2017 for the initial amount, increasing 3% each year thereafter. If Just Ducky adds additional boats (up to 10 boats) in subsequent years, the license fee will increase accordingly. The license fee will be used for Park maintenance.

Authority staff recommends the extension and revisions, as it will continue to support a popular attraction for the City, and would provide for a safer experience for walkers, bikers and other users of the Park.

Senator Fontana asked if there were any questions from the Board. Mr. Udin asked if there is competition with Just Ducky and other boats on the river.

Mr. Qureshi responded that he was not aware of any similar competition. There are different boat companies on the North Shore, but each has its unique purpose and user base.

Senator Fontana asked if there were any other questions from the Board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5460

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to enter into license agreement with Just Ducky Tours, Inc. from March 15, 2017 to November 30, 2021; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana introduced the next item, authorization to enter into a three-year agreement with Geese Police of Western PA in an amount not to exceed \$52,000 (\$17,000 per year plus \$1,000 for egg addling services) for geese control services.

Mr. Taylor Blice explained that the North Shore Riverfront Park (NSRFP) is a heavily utilized area that attracts boaters, runners, bikers and walkers. In addition to these groups, the NSRFP also attracts Canadian geese. Each morning during the summer, the City has its street flusher truck make a run down the riverfront walk to clean geese droppings off the concrete. The droppings on the lawns are more difficult to address because the flusher truck cannot be used on the lawn and mowing the lawn only eliminates a very small portion.

The best way to mitigate the issue is by deterring the geese from going to the NSRFP. Geese Police uses specially trained Border Collies. The dogs patrol the Great Lawn area and chase away any loitering geese at random times of the day during the week.

In January, the SEA advertised a Request for Proposal for geese control services utilizing dogs. Two proposals were received from Geese Police and Loomacres Wildlife Management, Inc. SEA staff recommends extending the agreement with Geese Police because of proposal price and previous experience. SEA staff has observed that the geese population has been reduced. Supporting this observation are the Geese Police monthly reports submitted to the SEA showing a daily count of the geese observed on the North Shore Riverfront Park.

SEA staff recommends that the existing Geese Police contract be amended to provide for services through 2019 at the same rate of \$500 per week for a total not-to-exceed cost of \$51,000 over three years. Geese Police will continue to patrol two to four times per day at various times. They will provide monthly reports to track the time of day and the number of geese on site during their visits to the park.

Senator Fontana asked if there were any questions from the Board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5461

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to enter into a three-year agreement with Geese Police of Western PA in an amount not to exceed \$52,000 (\$17,000 per year plus \$1,000 for egg addling services) for geese control services; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana introduced the next item, authorization to enter into a three-year agreement with North Shore Pools and Service in an amount not to exceed \$11,340 (\$3,780 per year) for cleaning services at the Water Steps.

Mr. Blice explained that the North Shore Riverfront Water Steps are a prominent feature of the North Shore Riverfront Park. The steps and reflecting pool have a sand filter similar to those used in swimming pools. However, airborne particles and contaminants tend to settle in the pool and are not circulated enough for the sand filter to completely clean the water and surfaces. Therefore, it is necessary to clean the pool bottoms with standard swimming pool vacuuming equipment.

A notice to bidders was posted on the SEA website in January and two quotes were received. North Shore Pools and Service submitted the lowest price quote at \$135 per cleaning. They have cleaned the feature since 2011, and the Authority has been satisfied with the quality of work.

This contract is for three years at a not-to-exceed amount of \$3,780 per year. At \$135 per cleaning, there may be up to 28 cleanings per year.

Senator Fontana asked if there were any questions from the Board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5462

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to enter into a three-year agreement with North Shore Pools and Service in an amount not to exceed \$11,340 (\$3,780 per year) for cleaning services at the Water Steps; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana introduced the next item under Heinz Field, authorization to reimburse PSSI Stadium Corporation in an amount not to exceed \$276,860 for structural steel painting and related inspection services funded by the Heinz Field Capital Reserve Account.

Mr. Blice explained that in 2016, PSSI Stadium Corporation finished Phase III of a four-phased structural steel painting project for the inner bowl areas. PSSI has now submitted a capital request to the SEA for Phase IV. PSSI solicited three bids in 2013 for the project with Avalotis Corp. being the lowest bidder.

During this phase, Avalotis will paint the structural steel supporting the upper level precast (above North Club seats) of the stadium at a lump sum cost of \$206,860. An inspection firm will be employed to provide quality assurance observation services, such as ensuring that the painting contractor meets specification requirements. This work will be performed by KTA-Tator, Inc. at a cost of not-to-exceed \$50,000 based on hourly rates and unit pricing. There is also an additional cost of not-to-exceed \$20,000 for removal of low voltage systems to permit painting to occur. A deduct alternate of \$20,590 will be included in the event that a coat of epoxy sealer is determined not to be necessary.

The 2016 annual and structural inspection reports note that the areas in this scope are in need of repainting. The total cost to complete Phase IV of the structural steel painting project is an amount not-to-exceed \$276,860. This project will begin in March and will be completed by the start of the 2017 football season.

Senator Fontana asked if there were any questions from the Board. Mr. Udin asked how the Authority knows that Avalotis is performing the work and it is not being subcontracted.

Mr. Blice responded that Avalotis sends payroll sheets that include names of the employees with each invoice to provide this information.

Senator Fontana asked if there were any other questions from the Board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5463

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to reimburse PSSI Stadium Corporation in an amount not to

exceed \$276,860 for structural steel painting and related inspection services funded by the Heinz Field Capital Reserve Account; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana introduced the next item under SEA Operating, authorization to enter into an agreement with O&S Associates, Inc. for biennial inspections of North Shore Garage in a lump sum of \$12,500 for three inspections and Tribute to Children Memorial in a lump sum of \$4,900 for three inspections plus travel reimbursements beginning in 2017.

Mr. Blice explained that the consulting engineering will conduct visual inspections biennially of the North Shore Garage (NSG) and the Tribute to Children (TTC). The inspection includes the façade, interior structural members, waterproofing, concrete as well as other structural components. A report will then be generated describing deficiencies with locations and estimated quantities and costs. The report would be used to develop a maintenance program.

The Authority advertised a notice to proposers in January. Eight proposals were received. A selection committee comprised of SEA and Alco staff reviewed the proposals and recommends that the contract be awarded to O&S Associates due to proposal price, similar project experience and MBE/WBE participation. O&S is a certified MBE firm and has worked on local garage inspection and restoration projects for United States Steel Tower, UPMC Magee-Women's and Mercy Hospitals and Carnegie Museums.

The annual amounts for each facility inspection are lump sum amounts, and O&S will be reimbursed for mileage on travel. The inspections will be scheduled for the summers of 2017, 2019 and 2021 and will take approximately one-two days per facility. A similar agreement with O&S will be brought before the Stadium Authority Board at its next meeting for approval to inspect West General Robinson Street Garage and Lot 1 Garage.

Senator Fontana asked if there were any questions from the Board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5464

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to enter into an agreement with O&S Associates, Inc. for biennial inspections of North Shore Garage in a lump sum of \$12,500 for three inspections and Tribute to Children Memorial in a lump sum of \$4,900 for three inspections plus travel reimbursements beginning in 2017; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana introduced the next item under, authorization to extend the term of the Standby Bond Purchase Agreement with PNC Bank for the Authority's 2007 arena bonds from May 1, 2017 to May 1, 2020.

Ms. Mary Conturo explained that this is related to the Authority's 2007 arena bonds. Under the original structure, there was a standby bond purchase agreement that had a term for 10 years.

Authority staff asked its financial advisor, PFM, to review the status of the financing and to advise the Authority and Commonwealth on how to move forward. The Commonwealth is involved in the structure of the financing as the arena is leased to the Commonwealth and subleased back to the Authority.

PFM recommends extending the existing standby bond purchase agreement with PNC Bank, which offered a three-year extension. This authorization would be for the Authority to extend the standby purchase agreement with PNC Bank.

Senator Fontana asked if there were any questions from the Board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5465

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to extend the term of the Standby Bond Purchase Agreement with PNC Bank for the Authority's 2007 arena bonds from May 1, 2017 to May 1, 2020; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana asked if any additional members of the audience would like to address the Board or if there were comments from the Board Members.

There being no additional comments or business, Senator Fontana asked for a motion to adjourn. Upon a motion duly made, seconded and unanimously carried, the meeting was adjourned at 11:07 A.M.


Mary Conturo
Assistant Secretary