

MINUTES OF THE MEETING  
OF THE BOARD OF THE  
SPORTS & EXHIBITION AUTHORITY OF PITTSBURGH  
AND ALLEGHENY COUNTY  
HELD THURSDAY, DECEMBER 10, 2015  
AT THE DAVID L. LAWRENCE CONVENTION CENTER  
PITTSBURGH, PENNSYLVANIA  
COMMENCING AT 10:34 A.M. E.S.T.

A meeting of the Board of Directors of the Sports & Exhibition Authority of Pittsburgh and Allegheny County (the "Authority") was held upon proper notice in Room 333 at the David L. Lawrence Convention Center in Pittsburgh, PA 15222, on Thursday, December 10, 2015 commencing at 10:34 A.M. E.S.T.

Members of the Authority

Present: Senator Wayne Fontana, Chairman  
Jill Weimer, Member  
Sala Udin, Member  
Michael Dunleavy, Vice-Chairman  
Councilman James Ellenbogen, Member

Absent: Reverend John Welch, Member  
Councilman Dan Gilman, Member

Also Present: Mary Conturo, Doug Straley, Rosanne Casciato, Theresa Bissell, Rosemary Carroll, Taylor Blice, Rifat Qureshi, Tom Ryser, Christina Lynch, and Allison Botti of the Authority; Morgan Hanson, Solicitor; Tim Muldoon, Ryan Buries, Linda Mihalic, Conor McGarvey, Eileen Letson, Kevin Fonner, and Heidi Strothers of SMG; Mark Belko, reporter, Pittsburgh Post-Gazette; Frederick Douglas, Cosmos Technologies, Inc., Tim Pratt and Chris Hunter of Pittsburgh Associates; Kenneth Miller of Pittsburgh Anti-Sweatshop Community Alliance; and Frederick Winkler, architect.

Vice-Chairman Michael Dunleavy called the meeting to order with the Pledge of Allegiance. Mr. Morgan Hanson followed with a roll call of the Board Members. Mr. Hanson

confirmed that Senator Fontana and Ms. Jill Weimer were attending via telephone and they could hear the other Board Members and the Board Members could hear them. It was determined that a quorum was present.

Beginning with public participation, Mr. Dunleavy asked if any members of the audience would like to address the Board. Mr. Kenneth Miller of Pittsburgh Anti-Sweatshop Community Alliance expressed an interest. Mr. Dunleavy asked him to state his name and address for the record and reminded him that he had three minutes to speak. Mr. Miller indicated that he resides at 1306 Sheffield Street in Manchester. He then distributed invitations to the 18<sup>th</sup> Annual Summit Against Racism, which will be held on Saturday, January 23<sup>rd</sup>, 2016 at the Pittsburgh Theological Seminary. Mr. Miller began by presenting his concerns of workers' rights and the new Jimmy John's gourmet sandwich restaurant, located in one of the four Convention Center retail spaces at 1027 Penn Avenue. He said that he felt it will be important for the SEA and its Board Members to continue to be updated about the issues of sweatshops and human rights in addition to the other materials he distributed over the past decade. He said that he felt minority labor participation and police issues will be critical when addressing racism at the annual summit in January. Mr. Dunleavy thanked Mr. Miller and informed him that his time was up.

The meeting continued with the approval of the minutes from the meeting of November 12, 2015. A motion was made, seconded, and unanimously approved.

Mr. Dunleavy addressed new business with the first item on the agenda, an authorization to request a Multimodal Transportation Fund grant of up to \$3 million from the Pennsylvania Department of Transportation to be used for the I-579 "Cap" Urban Connector Project.

Mr. Rifat Qureshi explained that the Multimodal Transportation Fund is a grant program administered through PennDOT. The program provides for financial assistance to improve

transportation assets that enhance existing communities, pedestrian safety, and transit revitalization, among other things. The program provides for grants up to \$3 million. The application deadline for this round is December 18<sup>th</sup>, 2015. The Authority is applying for a grant for up to \$3 million that will be used towards the construction costs for a portion of the I-579 “Cap” Urban Connector Project. With respect to the Cap project schedule, preliminary engineering has been completed and the project is moving into final design. The estimated completion date of the final design is anticipated for the 2<sup>nd</sup> quarter of 2017, and, with funding, construction is estimated to start in the 3<sup>rd</sup> quarter of 2017.

Mr. Dunleavy asked if there were any questions from the Board. Hearing none he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

**RESOLUTION NO. 5368**

Be it RESOLVED, that the Sports & Exhibition Authority of Pittsburgh and Allegheny County as Applicant hereby requests a Multimodal Transportation Fund grant of up to \$3 million from the Pennsylvania Department of Transportation to be used for the I-579 “Cap” Urban Connector Project.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Mary K. Conturo, Executive Director, as the official to execute all documents and agreements between the Sports & Exhibition Authority of Pittsburgh and Allegheny County and the Pennsylvania Department of Transportation to facilitate and assist in obtaining the requested grant.

Mr. Dunleavy continued on to the next item on the agenda under SEA Operating, a request to approve the 2016 Sports & Exhibition Authority Operating and Capital Budgets.

Ms. Rosanne Casciato explained that the operating budget for the Convention Center and the SEA is a balanced budget. Total revenues and total expenses are each \$15 million. The budget is broken into 2 sub-parts: 1) Convention Center and 2) Other Operations. Total

revenues and expenses for the Convention Center are each \$12 million. The total revenues and expenses for Other Operations are each \$2.9 million. The operations and debt related to North Shore Garage, North Shore Riverfront Park, and all capital projects are separately budgeted and balanced.

Mr. Dunleavy asked if there were any questions from the Board. Hearing none he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

**RESOLUTION NO. 5369**

RESOLVED by the Board of the Sports & Exhibition Authority of Pittsburgh and Allegheny County hereby approves the 2016 Sports & Exhibition Authority Operating and Capital Budgets; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Mr. Dunleavy introduced the next item, which was a request for authorization to issue a change order with CFC-3 Management Services for a fee of up to \$42,240, plus expenses not-to-exceed \$1,000, for MBE/WBE oversight for the 12 month period of January 1, 2016 through December 31, 2016.

Mr. Doug Straley explained that Mr. Clarence Curry is the principal of CFC-3 Management Services, who has served as the Authority's senior diversity coordinator for the past 8 years. Clarence maintains relationships with various local stakeholders, such as the African American Chamber of Commerce, the NAACP, and City and County MBE/WBE offices. This authorization would take us through the end of the 2016 calendar year at the same fee previously authorized per month (with deductions for leaves extending for one week or more). Some of the

activities he will be working on concern the Lower Hill Project, as well as any ongoing MBE/WBE participation plans and workforce utilization efforts on all SEA projects.

Mr. Dunleavy asked if there were any questions from the Board. Hearing none he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

**RESOLUTION NO. 5370**

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to issue a change order with CFC-3 Management Services for a fee of up to \$42,240 (\$,520/month), for MBE/WBE oversight for the 12 month period of January 1, 2016 through December 31, 2016, plus expenses not-to-exceed \$1,000; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Mr. Dunleavy continued on to the next item, a request for authorization to issue a change order to TPR, LLC in an amount not-to-exceed \$98,000 to be billed on hourly rates, based on actual hours, for owner's representation services through December 31, 2016.

Mr. Straley explained that the principal of TPR, LLC is Mr. Tom Ryser, who has worked for the Authority for the past 15 years. Mr. Ryser is a registered professional engineer in Pennsylvania. He helps us on all our infrastructure projects, as well as other projects that involve engineering that he is able to advise us on. His professional services contract keeps the billing rate unchanged at \$80 per hour, and this allocation based on the hours he works will cover the cost through the calendar year of 2016. Some projects Mr. Ryser is currently working on and will be working on include new roads and utilities at the Lower Hill site, the I-579 "Cap" Project, and infrastructure project on Centre Avenue being funded under the "TAP" Program.

He is also involved in certain Convention Center projects as well as stadium projects that have engineering components.

Mr. Dunleavy asked if there were any questions from the Board. Hearing none he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

**RESOLUTION NO. 5371**

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to issue a change order to TPR, LLC in an amount not-to-exceed \$98,000 to be billed on hourly rates, based on actual hours, for owner's representation services through December 31, 2016; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Mr. Dunleavy introduced the final item under new business, which was a request for acceptance of the schedule for regular Sports & Exhibition Authority Board meetings for the calendar year 2016.

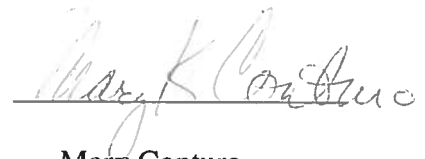
Ms. Mary Conturo explained this item sets the regular meeting schedule for next year. The meetings will be the second Thursday of each month at 10:30 A.M. at the Convention Center.

Mr. Dunleavy asked if there were any questions from the Board. Hearing none he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

**RESOLUTION NO. 5372**

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that the schedule for the calendar year 2016 will be the second Thursday of each month at 10:30 A.M., 3<sup>rd</sup> floor, David L. Lawrence Convention Center; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Finishing new business, Mr. Dunleavy asked if any members of the audience would like to address the Board or if there were comments from the Board Members. There being no comments or business, Mr. Dunleavy asked for a motion to adjourn. Upon a motion duly made, seconded a unanimously carried, the meeting was adjourned at 10:45 A.M.



Mary Conturo  
Assistant Secretary