

MINUTES OF THE MEETING
OF THE BOARD OF THE
SPORTS & EXHIBITION AUTHORITY OF PITTSBURGH
AND ALLEGHENY COUNTY
HELD THURSDAY, SEPTEMBER 14, 2023
REMOTELY VIA ZOOM CONFERENCE
PITTSBURGH, PENNSYLVANIA
COMMENCING AT 10:35 A.M. E.S.T.

A meeting of the Board of Directors of the Sports & Exhibition Authority of Pittsburgh and Allegheny County (the "Authority") was held upon proper notice in the David L. Lawrence Convention Center ("DLCC") Room 405 in Pittsburgh, PA 15222, on Thursday, September 14, 2023, commencing at 10:35 A.M. E.S.T.

Members of the Authority

Present: Sen. Wayne Fontana, Chairman
Mike Dunleavy, Vice-Chairman (Via Zoom)
Councilman Anthony Coghill, Treasurer
Sala Udin, Secretary (Via Zoom)
Mulu Birru, Member
Councilman Nicholas Futules, Member (Via Zoom)
Michael Quatrini, Member (Via Zoom)

Also Present: Aaron Waller, Bridget Pascal, Doug Straley, Rodney Pratt, Bill Williams, David Harris, Randall Porch, Jhason Dixon, Jeff Garstka, Alicia Matos, Sue Ricketts Desmond Bentley, and Paul McDonald Jr. of the Authority; Morgan Hanson, Solicitor; Tom Ryser, TPR, LLC; Tim Muldoon, Ryan Buries, Spencer Girman, Lucas Kistler, Carrie Yauch, Jennifer Carter, Scott Tatar, Scott Holsing, Kholsen Hightower, Brian O'Malley, Theresa Hoang, Dawon Nesbeth of SMG; George Meehan, LEVY; Lindsey Holzer, Buchanan, Ingersoll & Rooney; Matthew Wilson, Pittsburgh Steelers; and Paul McKrell, County Controllers Office.

Senator Wayne Fontana called the meeting to order with the Pledge of Allegiance. Mr. Morgan Hanson followed with a roll call of the board members. Mr. Hanson advised that a quorum was present.

Beginning with public participation, Senator Fontana asked if any members of the audience wanted to address the board. Seeing no request from the public to address the board, Senator Fontana continued to the next item on the agenda, approval of the minutes from the meeting of July 13, 2023. A motion was made, seconded, and unanimously approved.

Senator Fontana continued to the next item on the agenda, authorization to award a purchase order to Carpenter Connection ("CC") in the amount of \$15,400 for the purchase of 10 podiums for use in the DLCC.

Mr. Lucas Kistler stated podiums are used throughout the DLCC. The current inventory is being depleted through constant use. In 2021, the board authorized the purchase of 10 podiums from CC to be used in designated meeting rooms. The design for these custom-made podiums have satisfied the speakers' needs, and have been proven to be durable enough to survive multiple moves for varied event needs. The DLCC has budgeted money over the next two to three years for the purchase of additional podiums. The goal is to reach an inventory of 55 custom podiums. Currently, the DLCC has 20 new podiums not including the 10 in this request.

In July 2023, a notice was publicly advertised on the Authority's website, First Source Center, and Riverside Innovation Center. Additionally, the notice was sent to 12 vendors, including one MBE vendor, with two proposals were received on August 24, 2023. SMG staff recommends CC as the lowest responsible bidder due to their ability to match the design of the existing inventory. Fabrication will begin upon approval of the purchase order. There is a one-year warranty and delivery is expected in four weeks.

Senator Fontana asked if there were any questions.

Councilman Coghill asked if the cost of the podium was approximately \$1,200.

Mr. Kistler stated each podium costs \$1,540.

Senator Fontana asked what the podium's life expectancy is.

Mr. Kistler stated longer than the current inventory.

Senator Fontana asked if there were any questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made and seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5934

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to award a purchase order to Carpenter Connection in the amount of \$15,400 for the purchase of 10 podiums for use in the David L. Lawrence Convention Center; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution

Senator Fontana continued to the next item on the agenda, authorization to enter into an agreement with Encotech ("ET") in the amount of \$11,590 for carbon replacement in the Wastewater Treatment Plant ("WTP").

Mr. Kistler stated the DLCC utilizes an on-site wastewater reclamation facility filtering and sanitizing the building's wastewater for the flushing of toilets and urinals. Part of this treatment process involves the water filtering through nonhazardous granular activated carbon, made from coal, to aid in removing particulates and odors. In the WTP, there are 4,000 pounds of carbon evenly distributed across four fiberglass vessels. The current carbon has reached the end of its useful life and must be replaced to continue eliminating particulates and organisms negatively affecting the water quality returning to the toilets and urinals within the DLCC.

In August 2023, a notice was publicly advertised on the Authority's website, First Source Center, and Riverside Innovation Center. Additionally, the notice was sent to seven vendors,

including one MBE vendor with four proposals were received on September 1, 2023. SMG and Veolia staff recommend ET as the low responsible bidder. Work will take place over two consecutive days, scheduled Monday through Friday.

Senator Fontana asked if there were any questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5935

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to enter into an agreement with Encotech in the amount of \$11,590 for carbon replacement in the Wastewater Treatment Plant; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution

Senator Fontana continued to the next item on the agenda, authorization to enter into an agreement with SSM Industries Inc (“SSM”) in a lump sum amount of \$135,000 for the installation of a biodigester system in the main kitchen of the DLCC.

Mr. Spencer Girman stated effective solid waste management and diversion from landfill is an important piece of the sustainability portfolio. DLCC staff sorts approximately 800 pounds of organic food waste weekly to be processed into nutrient rich compost soil. The entire composting process perspective is labor-intensive, expensive, and inefficient.

The purchase and installation of a biodigester system, in the building’s main kitchen, will significantly reduce these excess costs for processing organic waste. Additionally, this biodigester system would mitigate significant odors in the main kitchen and the compost storage area on the first floor loading dock.

The installation of the biodigester system in the main kitchen, will require ceiling demolition underneath the kitchen, and in the Levy break room on the second floor. There are three lines of kitchen waste piping, leading from the ice machine room in the kitchen needing repair. The demolition area, for the kitchen biodigester, will overlap with the demolition area for the drain piping needing repair, this is why it was included as a separate base bid item for this project.

Mr. Girman further stated this project was publicly advertised on July 21, 2023, in the Post-Gazette, New Pittsburgh Courier, Pittsburgh Builders Exchange, the Authority's Website, The African American Chamber of Commerce, and First Source Center. A notice was sent to 26 contractors including two MBE contractors and one WBE contractor. Three contractors attended a non-mandatory pre-bid meeting on August 9, 2023, with two bids received on August 31, 2023, from SSM and Ruthrauff Sauer. It is recommended to award this contract to SSM as the low responsible bidder. This contract includes 17% MBE participation via Arimas, LLC for being a full-service supplier of the biodigester system.

Senator Fontana wanted the record to reflect that Mr. Sala Udin joined. Senator Fontana then asked if there were any questions.

Senator Fontana asked if there were any environmental positives for purchasing the biodigester system.

Mr. Girman stated the process, at the DLCC, is complex and described the new system as looking like a salad bar, where microorganisms are used to break down the food; however, this doesn't eliminate the compost system, as there are items unable to enter this system, but this eradicates 90 percent of the composting.

Senator Fontana asked what is the biodigester's life expectancy.

Mr. Girman stated 15 to 20 years. Mr. Girman further stated Atlanta and other football stadiums utilize this system for the past 5-6 years.

Councilman Coghill asked if the microorganisms are contained throughout the process.

Mr. Girman confirmed that is correct, there is no odor or gas emanating from it.

Councilman Coghill asked what the process is of removing items that are left behind.

Mr. Girman stated the remaining items are transferred to the grease interceptors where the rest of this process completes which is standard. When this process is complete, water is the only item remaining.

Councilman Coghill asked if there is any manual labor to transport items from the second floor.

Mr. Girman confirmed that is correct.

Councilman Coghill asked if all food goes into this system.

Mr. Girman confirmed that is correct.

Councilman Coghill asked if there was any green element with this project.

Mr. Girman stated internally there isn't much; however, there are biodigestion systems that are able to produce renewable energy and gas, but these are much larger systems.

Mr. Ryan Buries stated the labor savings is significant. This system will reduce the labor of transporting the compost and the number of times the waste truck has to arrive.

Mr. Mulu Birru asked what the labor savings are.

Mr. Buries stated this is to be determined, but the savings project to be significant.

Senator Fontana stated this worth doing, but down the road the board wants to see what the savings are.

Senator Fontana asked if there were any other questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5936

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to enter into an agreement with SSM Industries Inc. in a lump sum amount of \$135,000 for the installation of a biodigester system in the main kitchen of the David L. Lawrence Convention Center; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana continued to the next item on the agenda, authorization to enter into an agreement with V-Systems (“VS”) in a lump sum amount of \$15,075 for the rebuild and rewinding of a condenser pump and motor in the Chiller Plant (“CP”) at the DLCC.

Mr. Girman stated in March of 2023, one of the condenser water pumps on the main skid in the CP underwent a full replacement. With the CP condenser pump skid having all five pumps/motors operating, the decision was made to have the original pump/motor undergo a full re-build for the sake of having a replacement pump/motor on-hand.

Quotes were solicited from four companies to complete a full rebuild of the now-replaced pump/motor (VS, Industrial Pump & Motor Repair (“IPMR”), United Industrial, and Pittsburgh Electric Motor Repair). There were no MBE/WBE companies solicited and two quotes were received from VS and IPMR, as both previously completed work on the CP equipment. It is recommended to award this contract to VS due to providing the lowest price. This work is anticipated to start upon board approval. Anticipated lead time for the pump to be picked up,

inspected/rebuilt, and returned is two to three weeks. There is no MBE/WBE participation in this project.

Senator Fontana asked if there were any questions.

Councilman Coghill asked if this was the refrigeration system.

Mr. Girman stated the CWP provides all the cold water to the air conditioning systems.

Senator Fontana asked if there were any other questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5937

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to enter into an agreement with V-Systems in a lump sum amount of \$15,075 for the rebuild and rewinding of a condenser pump and motor in the Chiller Plant at the David L. Lawrence Convention Center; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana continued to the next item on the agenda, authorization to enter into an agreement with Sentry Mechanical ("SM") in a lump sum amount of \$13,000 for the furnishing and installation of a replacement vertical wall-mounted air conditioning unit in the DLCC parking garage elevator machine room.

Mr. Girman stated in June of 2023, the vertical wall-mounted air conditioning unit serving the PE-8 and PE-9 elevator machine room, in the parking garage, failed. The unit had reached the end of its useful life and is now in need of replacement. The DLCC has been renting a supplemental air-conditioning unit to ensure the proper operation of PE-8 and PE-9 which are the two elevators leading to the Ballroom and the Westin Walkway from the parking garage. If approved, the

recommended replacement vertical wall-mounted air conditioning unit will arrive in 16 weeks, which will allow the awarded contractor to complete the furnishing and installation of this replacement unit prior to the cooling season of 2024.

A notice was posted on the Authority website and sent to eight contractors. Three contractors completed an on-site visit to the DLCC (Fazio Mechanical, SM, R&B Mechanical) with three quotes received. It is recommended to award this contract to SM, with SM providing the lowest price. This project is anticipated to start, weather pending, at the beginning of 2024 upon delivery of the replacement unit. The work will take no longer than three days to remove and install the replacement unit. There is a five-year warranty on this replacement unit and there is no MBE/WBE participation with this project.

Senator Fontana asked if there were any other questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5938

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to enter into an agreement with Sentry Mechanical in a lump sum amount of \$13,000 for the furnishing and installation of a replacement vertical wall-mounted air conditioning unit in the David L. Lawrence Convention Center parking garage elevator machine room; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana continued to the next item on the agenda, a ratification of an agreement in the amount of \$10,006 with Easley & Rivers ("ER") for repairs to Meeting Room 337.

Mr. Girman stated on July 31, 2023, a trespasser entered the building during an ongoing event and vandalized unoccupied room 337. Pittsburgh Police were contacted and apprehended

the trespasser. Estimated costs for repairs were provided, to the police, for use in the pending trial. The emergency repairs were needed prior to the next scheduled event in August. Quotes were solicited from three contractors to complete the necessary repairs, one being a WBE firm (Allegheny Construction Group), with two quotes received from MBM Contracting and ER. ER was awarded the work and completed the scope of repairs on Thursday August 24, 2023, and there was no MBE/WBE participation with this project.

Senator Fontana asked if there were any questions.

Senator Fontana asked if the insurance covered the damages.

Mr. Doug Straley stated the deductible was higher than the damages.

Senator Fontana asked if there were any other questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5939

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to ratify payment in an amount not-to-exceed \$10,006 for repairs to Meeting Room 337 and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana continued to the next item on the agenda, authorization to enter into a construction management contract, in form acceptable to the solicitor, with Albert M. Higley Company ("AMH") for replacement of the second and third floor north terraces, and authorization of preconstruction services in the amount of \$15,000 with a guaranteed maximum price ("GMP") for construction to be submitted for board approval at a later date.

Mr. Tom Ryser stated on August 8, 2023, the Authority issued a request-for-proposal (“RFP”) for a Construction Manager At-Risk (“CMAR) for the construction of second and third Floor North Terrace Replacement (“NTR”). The second and third floor NTR project will replace the river side of the existing second and third floor concrete terraces with new water proofing, pavers, seating areas, and planters.

The Authority publicly advertised in the Pittsburgh Post-Gazette, New Pittsburgh Courier, Pittsburgh Builders Exchange, on the Authority’s website, the African American Chamber of Commerce, First Source Center, and Riverside Innovation Center. There was a pre-proposal meeting on August 17, 2023, with eight firms attending. Proposals were due on August 31, 2023, with five firms submitting proposals (AMH, Allegheny Construction Group, Massaro Corporation Reed Building Supply Joint Venture (“Massaro”), Waller Mosites Joint Venture, and PJ Dick).

The review committee consisted of Authority staff members Doug Straley, Bill Williams, Alicia Matos; Tom Ryser, consulting engineer for the Authority; and Ryan Buries of SMG. The review team evaluated the proposals and short listed to three proposers (AMH, Massaro, and PJ Dick). The three proposers were interviewed on September 6, 2023.

The review team recommends AMH based primarily on the expertise and prior experience with CMAR and complicated time sensitive green roof projects undertaken while buildings were in operation, Staff experience with the DLCC and on waterproofing roof projects, technical proposal and demonstrating an understanding of the project, the ability to deliver on our timeframe, able to work within the constraints of an operating building, competitive pricing, and fee.

The overall cost for the CMAR is derived in two steps. The first step which is related to this board action is to establish the preconstruction services costs. The preconstruction services allow the construction manager to work with the architect (AE7) as the project is being designed,

to review the design, products, and create estimates. AMH's price for preconstruction services is \$15,000.

The second step in determining the overall cost for the CMAR relates to the actual costs of constructing the second and third floor NTR. The contract provides a GMP for the project will be established at a later date by board authorization of an amendment to the contract. A GMP (or not-to-exceed price) contract is a cost-type contract where the contractor is compensated for actual costs incurred plus a fixed fee subject to a ceiling price. The contractor is responsible for cost overruns, unless the GMP has been increased via formal change order (only as a result of additional scope from the client, not price overruns, errors, or omissions).

The MBE/WBE will be established when the GMP and trade contracts are presented to the board at a later date. Authority staff anticipates returning to the board in a few months to recommend the GMP for the project. AE7 and AMH will coordinate on design, bid estimates, preparation of bid packages, and other tasks, to ensure a timely construction start. The estimated construction start is in Spring 2024 with completion in fall of 2024.

Senator Fontana asked if there were any questions.

Senator Fontana asked if this company had an MBE/WBE percentage.

Mr. Ryser confirmed that AMH doesn't, but this is for the \$15,000.

Senator Fontana asked when AMH returns, will AMH be awarded the bigger job.

Mr. Ryser confirmed that is correct. Mr. Ryser further stated if the contract returns for an amendment, this will include the total cost of the construction and the trade contracts, and this is where AMH will provide the MBE/WBE.

Senator Fontana asked if the next part gets bid out.

Mr. Ryser stated there will be a cost agreement with AMH and gave examples.

Senator Fontana asked if AMH is like the general contractor.

Mr. Ryser confirmed that is correct.

Mr. Sala Udin stated this action item is for preconstruction services, but it reads as its going to replace the entire terrace. Mr. Udin then asked Mr. Ryser if he could explain what preconstruction services would be provided.

Mr. Ryser stated previously the board authorized AE7 for the design of this project and are roughly 60-65% completed with the design. AMH is being brought in to work with Authority staff and the architect to make sure the selection of the materials are correct and have accessibility within the building. AMH will work through the plans and drawings as part of the preconstruction services and provide estimates that will go to the final cost of the project. The Authority is buying the services of AMH's expertise for this project.

Mr. Michael Quatrini wanted to verify if the MBE/WBE will occur when AMH receives all the bids, after pre-construction.

Mr. Ryser confirmed that is correct.

Senator Fontana asked if AMH was selected as the general contractor.

Mr. Ryser stated this is setting up AMH to be the general contractor where MBE/WBE will be included for participation.

Senator Fontana asked what if AMH doesn't have adequate MBE/WBE.

Mr. Ryser stated the Authority isn't required enter into the GMP. This is only for the \$15,000.

Senator Fontana wanted to verify how many bids were received.

Mr. Ryser stated five were received.

Senator Fontana asked if any of the five bids were higher than the \$15,000.

Mr. Ryser stated the other prices were within a few thousand dollars.

Senator Fontana asked were the other companies eliminated because of price.

Mr. Ryser stated there were many factors regarding why the other companies were not considered, including what the conditions would be to enter into the project, fees, and other matters.

Mr. Quatrini asked if AMH performed any work on the rooftop terrace.

Mr. Ryser stated AMH did not self perform any trade packages on the rooftop terrace.

Senator Fontana asked if there were any other questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5940

RESOLVED by the Board of the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to enter into a construction management contract, in form acceptable to the solicitor, with Albert M. Higley Company for replacement of the 2nd and 3rd floor north terraces, and authorization of preconstruction services in the amount of \$15,000 with a guaranteed maximum price for construction to be submitted for Board approval at a later date; and further that the proper officers and agents of the Authority are authorized and directed to take all action and execute such documents as are related and proper to effectuate the terms of this Resolution

Senator Fontana continued to the next item on the agenda, authorization to enter into an amendment with Bike the Burgh (“BTB”) to extend the lease term from December 1, 2023, to November 30, 2024, for retail space located at 1049 Penn Avenue on the street level of the DLCC.

Mr. Jeff Garstka stated BTB has been operating its bike tour and rental business out of the ground floor retail space, at the DLCC, since September 1, 2017. Since 2014 her business has

grown from a sole proprietorship to a 15-person operation, serving thousands of citizens and visitors. The initial rent for the 350-square-foot location was \$24/sf for the first three-year term.

A third amendment to its original lease was entered into on December 9, 2021, altering the term and rental rate of the original agreement. Currently, the rate is \$24/sf., with the rent being \$700 per month for a yearly total of \$8,400. A fourth amendment was entered into on April 1, 2023, for an additional 250-square-foot storage area to accommodate the company's growth and need for more equipment storage at \$17/sf. BTB is requesting an extension of this area as well. This equals revenue of \$354.17 per month and \$4,250 annually.

Senator Fontana asked if there are any questions.

Councilman Coghill asked what activities BTB performs.

Mr. Garstka stated BTB conducts tours and rents equipment. He noted that the business does well, especially during conventions and events.

Senator Fontana asked if there were any other questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5941

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to enter into an amendment with Bike the Burgh to extend the lease term from December 1, 2023 to November 30, 2024 for retail space located at 1049 Penn Avenue; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana continued to the next item on the agenda, authorization to request a Multimodal Transportation Fund ("MTF") grant in an amount up to \$1,089,620 from the

Pennsylvania Department of Community and Economic Development (“DCED”) to be used for Pedestrian Access Improvements to PNC Park and, if approved, to enter into all documents for receipt of funds.

Mr. Garstka stated the Authority is requesting a grant from the DCED through its MTF grant program for funding to repair portions of the concrete sidewalks around PNC Park. The concrete sidewalks around PNC Park need repair based on Stantec’s Annual Inspection reports. A portion of this project would be eligible for PNC Park Capital Reserve Funds.

The project includes removing the brick areas and replacing with new concrete. The total project is estimated at \$1,556,600 based on previous contractor estimates and assessments. The Authority is requesting \$1,089,620 from DCED and the Pirates would contribute \$466,980 of their own funds to meet the required 30% match.

Senator Fontana asked if there were any questions.

Mr. Mulu Birru asked where the matching funds are coming from.

Mr. Garstka stated the Pirates are providing the matching funds.

Senator Fontana stated the board, with this resolution, is giving authorization to apply for this grant. Senator Fontana further stated if awarded this grant the Authority may not get the full amount.

Mr. Garstka confirmed that is correct.

Mr. Birru asked if the Authority has previously applied for this grant.

Mr. Garstka stated he wasn’t sure if the Authority previously applied for this particular matter.

Mr. Birru asked about the status of the previous grants.

Mr. Garstka stated there haven’t been any decisions made.

Senator Fontana stated with budget delays, there's a possibility numerous grants haven't been processed.

Councilman Coghill asked if the Pirates were required for the 30% match, not the SEA.

Mr. Garstka confirmed that is correct.

Senator Fontana asked if there were any other questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried the following resolution was approved:

RESOLUTION NO. 5942

RESOLVED Resolution of the Sports & Exhibition Authority of Pittsburgh and Allegheny County (SEA) authorizing the filing of an application for funds from the Pennsylvania Department of Community and Economic Development.

Be it RESOLVED, that the Sports & Exhibition Authority of Pittsburgh and Allegheny County hereby request a Multimodal Transportation Fund grant of \$1,089,620 from the Commonwealth Financing Authority to be used for Pedestrian Access Improvements to PNC Park.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Aaron Waller, Executive Director and Bridget Pascal, Chief Financial Officer, as the official(s) to execute all documents and agreements between the Sports & Exhibition Authority of Pittsburgh and Allegheny County and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Morgan Hanson, duly qualified (Second Assistant Secretary) of the Sports & Exhibition Authority of Pittsburgh and Allegheny County (Allegheny, Pittsburgh, PA) hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Sports & Exhibition Authority of Pittsburgh and Allegheny County at a regular meeting held September 14, 2023 and said Resolution has been recorded in the Minutes of the Sports & Exhibition Authority of Pittsburgh and Allegheny County and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Sports & Exhibition Authority of Pittsburgh and Allegheny County, this 14th day of September 2023.

Senator Fontana continued to the next item on the agenda, authorization to reimburse PSSI Stadium Inc. in an amount not-to-exceed \$13,385 for concrete crack repairs in East and West Clubs by Dan Taylor Interiors (“DTI”).

Mr. Bill Williams stated in March 2023, the board authorized a reimbursement in an amount of \$820,950 for the carpet and tile replacement in the East, West, and North Clubs. Once the existing carpet and tiles were removed, concrete cracks and signs of deflection were identified. Integrity Design (“ID”) recommended a crack isolation membrane be utilized to prevent future cracking. DTI provided a not to exceed change order request for this work which was reviewed by ID and deemed reasonably priced. The warranty on this material is one year, and there is no additional MBE or WBE participation with this change order. This change order is for an amount not-to-exceed \$13,385.

Senator Fontana asked if there were any other questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried the following resolution was approved:

RESOLUTION NO. 5943

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to reimburse PSSI Stadium Inc. in an amount not-to-exceed \$13,385 for concrete crack repairs in East, West, and North Club by Dan Taylor Interiors.; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana continued to the next item on the agenda, authorization to approve new North Shore Garage (“NSG”) and surface parking lot rates for Pirates, Steelers, and Pitt Panthers events effective February 1, 2024.

Mr. Straley stated ALCO has proposed the following rate structure beginning on February 1, 2024. These proposed rates were compared to similar Major League Baseball and National Football League cities and found that Pittsburgh's rates are within an acceptable range in comparison to other cities.

ALCO recommends the following increases. For the Pirates, the NSG and surface lots by \$5. These rates haven't increased since 2014, and this will increase revenue approximately \$114,000. For the Steelers, a \$10 increase for the NSG and a \$15 for the surface lots closer to Acrisure Stadium. These rates haven't increased since 2015 and the projected revenue is \$137,000. For the Pittsburgh Panthers parking rates, a \$5 increase for the surface lots only, and this would generate an additional \$30,000 in revenue.

Senator Fontana asked if there were any questions.

Senator Fontana stated he did not know why the lots don't increase in smaller amount rather than a large amount all at once. Senator Fontana then asked who made the recommendations.

Mr. Straley stated ALCO.

Mr. Birru asked how much the competitors charge.

Mr. Straley stated ALCO completed a rate analysis and the results where that these cities have similar rates.

Councilman Coghill asked what the current parking rate for Steelers games is.

Mr. Straley stated currently it is \$40 will increase to \$50. Mr. Straley further stated he misspoke with the parking rates; the playoff rate would be a \$15 increase and regular season would be \$10.

Mr. Quatrini asked if it is possible to have the rate increase on a graduated scale to attempt to avoid the 'sting' of a large increase.

Mr. Straley believes it is possible. Mr. Straley further stated the increases are recommended early in the season to give fans the lead time of rate increases for next season.

Senator Fontana stated the board can have a conversation with ALCO. Senator Fontana then asked if it was easier to raise the rates by \$5 or \$10 instead of a \$2 or \$3 increase based upon practicality.

Mr. Straley confirmed that is correct there is a practical aspect to attempt to avoid making change.

Senator Fontana asked if there was a notification of the rates being increased.

Mr. Straley confirmed that is correct.

Mr. Aaron Waller stated in professional sports cities the rates are increase in \$5, \$10, or \$15 increments and its completed for the following season.

Senator Fontana asked if there were any other questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried the following resolution was approved:

RESOLUTION NO. 5944

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County (SEA) that its Executive Director and other proper officers are authorized to approve new North Shore Garage and surface parking lot rates for Pirates, Steelers, and Pitt Panthers events effective February 1, 2024 and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana continued to the next item on the agenda, approval of SEF Program grants.

Mr. Straley stated in accordance with Section 27.4 of Pennsylvania General Assembly Act 42 of 2017 (“Act 42”), an annual allocation of funds has been made to the Authority from the

Pennsylvania Gaming Economic Development and Tourism Fund (“EDTF”) for the establishment, administration, and maintenance of a regional sports commission.

Pursuant to the adopted Act 42 programs and procedures, the Authority’s Sports Commission (“SC”) first reviews all SEF Program applications and then provides recommendations to the Authority board for funding. Additionally, according to the programs and procedures, the SEF Program only provides funding on a reimbursement basis after the event has occurred and a final report has been provided, all in accordance with the terms and provisions of the grant agreement for the event. The SC is recommending 16 SEF applications to be considered for funding.

Mr. Straley further stated the first SEF Program application recommended is a grant of \$30,000 to It’s About the Warrior Foundation. The Heroes Cup Hockey Tournament is a three-day veterans and first responders’ hockey tournament with 24 teams from across the United States. Following the tournament, an alumni game will take place, featuring former Penguins players and celebrities facing off against an all-star team, with each team selecting one player to participate. The event will take place Friday, May 17, 2024, through Sunday, May 19, 2024, at the Robert Morris University Island Sports Center. The applicant projects total attendance for the 2024 event at 1,060 with a total of 1,080 hotel room nights. SportsPittsburgh (“SP”) estimates direct spending of \$497,961, and the budget for the event is \$76,000.

Senator Fontana asked if there were any questions. Hearing none, Mr. Straley moved onto the next grant application.

The second SEF Program application recommended is a grant of \$30,000 to Break the Chains Wrestling. The events Battle in the Burgh (“BITB”) and West Penn Duals (“WPD”) are two amateur youth wrestling tournaments featuring both boy and girl participants ages 5 to 18.

BITB will take place Friday, September 2, 2023, and WPD will take place Saturday, November 11, 2023, through Sunday, November 12, 2023, at the Monroeville Convention and Event Center. The applicant projects total attendance for the 2023 tournaments at 3,370 with a total of 500 hotel room nights. SP estimates a direct spending of \$612,294, and the budget for the event is \$112,200.

Senator Fontana asked if there were any questions. Hearing none, Mr. Straley moved onto the next grant application.

Mr. Straley further stated the third SEF Program application recommended is a grant of \$75,000 to Maccabi USA for a four-day team tryout to determine who will represent the US at the 22nd Maccabiah in Israel, Summer 2025. The tryouts include men and women playing baseball, basketball, soccer, futsal, softball, volleyball, field hockey, and tennis. The event will be taking place from Thursday, July 11, 2024, through Sunday, July 14, 2024, at various locations in Allegheny County. The applicant projects total attendance for the 2024 tryouts at 2,082 with a total of 4,500 hotel room nights. SP estimates a direct spending of \$2,598,780, and the budget for the event is \$400,000.

Senator Fontana asked if there were any questions. Hearing none, Mr. Straley moved onto the next grant application.

The fourth SEF Program application recommended is a grant of \$50,000 to Pittsburgh Three Rivers Marathon for the DICK'S Sporting Goods Pittsburgh Marathon Weekend of Events. These events include a marathon, half-marathon, marathon relay, 5k, one-mile kids race, toddler trot, and pet walk event for runners and walkers of all ages and ability levels. The event will take place Friday, May 3, 2024, through Sunday, May 5, 2024, in the streets of Pittsburgh. The Pittsburgh Health and Fitness Expo will take place at DLCC. The applicant projects total

attendance for the 2024 event at 336,388 with a total of 9,320 hotel room nights. SP estimates direct spending of \$11,306,88, and the budget for the event is \$4,957,000.

Senator Fontana asked if there were any questions. Hearing none, Mr. Straley moved onto the next grant application.

Mr. Straley stated the fifth SEF Program application recommended is a grant of \$75,000 to Western PA Bruins for a weekend female youth basketball tournament drawing teams nationwide & Canada. The event was previously awarded a SEF Program grant in 2022 Round 2 for \$75,000. The event will be held Friday, April 12, 2024, through Sunday, April 14, 2024, at the DLCC. The applicant projects total attendance for the 2024 tournament at 9,650 with a total of 2,386 hotel room nights. SP estimates direct spending of \$4,803,076, and the budget for the event is \$383,000.

Senator Fontana asked if there were any questions. Hearing none, Mr. Straley moved onto the next grant application.

The sixth SEF Program application recommended is a grant of \$45,000 to Isshinryu Karate Academy of Pittsburgh, Inc. for a four-day international karate competition for both male & female participants of all ages. The event will take place Thursday, August 1, 2024, through Sunday, August 4, 2024, at the Wyndham Grand in Downtown Pittsburgh. The applicant projects total attendance for the 2024 tournament at 549 with a total of 600 hotel room nights. SP estimates direct spending of \$365,383, and the budget for the event is \$108,000.

Senator Fontana asked if there were any questions. Hearing none, Mr. Straley moved onto the next grant application.

Mr. Straley further stated the seventh SEF Program application recommended is a grant of \$75,000 to Premier Rugby 7s for a one-day rugby competition made up of four franchises. A

franchise is made up of both a women's team and a men's team. This teams will arrive seven days prior to the event for training sessions. The event will take place on Sunday, July 21, 2024, at the Highmark Stadium ("HS"). The training sessions will take place July 16, 2024, through July 20, 2024, at HS and/or Montour Junction Sports Complex. The applicant projects the event to generate approximately 5,180 attendees with 950 hotel room nights. SP estimates direct spending of \$940,706, and the budget for the event is \$344,365.

Senator Fontana asked if there were any questions. Hearing none, Mr. Straley moved onto the next grant application.

The eighth SEF Program application recommended is a grant of \$10,000 to the Pittsburgh Curling Club for a series of five bonspiels. Bonspiels are curling tournaments, running two to three days bringing 450 participants from across the US & Canada. The applicant projects the event to generate approximately 636 attendees with 990 hotel room nights. SP direct spending of \$594,984, and he budget for this event is \$35,622.

Senator Fontana asked if there were any questions. Hearing none, Mr. Straley moved onto the next grant application.

Mr. Straley further stated the ninth SEF Program application recommended is a grant of \$45,000 to the Pittsburgh Three Rivers Marathon for a 10-mile or 10k run/walk event for runners and walkers of all ages and ability levels. The event will take place on Sunday, November 5, 2023, through the streets of Pittsburgh. The applicant projects total attendance for the 2023 event at 15,843 with a total of 405 hotel room nights. SP estimates direct spending of \$596,328, and the budget for the event is \$4,957,000.

Senator Fontana asked if there were any questions. Hearing none, Mr. Straley moved onto the next grant application.

The tenth SEF Program application recommended is a grant of \$70,000 to the United States Collegiate Athletic Association (“USCAA”) for a five-day national collegiate soccer championship featuring Men’s and Women’s Division I & II. The event will take place Thursday, November 16, 2023, through Monday, November 20, 2023, at the Montour Junction Sports Complex (Coraopolis), and HS. The applicant projects the USCAA Championships will generate approximately 1,740 attendees) with a total of 1,440 hotel room nights. SP estimates direct spending of \$647,583, and the budget for this event is \$536,000.

Senator Fontana asked if there were any questions.

Mr. Udin asked if each application has a written estimate of economic impact.

Mr. Straley confirmed that is correct. Mr. Straley further stated the economic impact is provided by SP or by the applicant. Mr. Straley stated the SEA tracks both what was stated in the application and the realized economic impact.

Mr. Quatrini stated this was a question asked at the SC board meeting of who does the numbers, what are the numbers comprised of, and is there a program to calculate these numbers. Mr. Quatrini further stated it was discussed the Authority may purchase a program to calculate the economic impact.

Senator Fontana asked if there were any questions. Hearing none, Mr. Straley moved onto the next grant application.

Mr. Straley stated the eleventh SEF Program application recommended is a grant of \$20,000 to the Three Rivers Rowing Association for the Head of Ohio Regatta (“Regatta”). The regatta is a large rowing competition that draws participants nationwide, and from Southern Canada. The rowing competition will take place Saturday, October 7, 2023, through Sunday, October 8, 2023, at Washington’s Landing and the Allegheny River. The Applicant projects total

attendance for the 2023 event at 4,035 with a total of 320 hotel room nights. SP estimates direct spending of \$10,000,000, and the budget for the race weekend event is \$79,425.

Senator Fontana asked if there were any questions. Hearing none, Mr. Straley moved onto the next grant application.

The twelfth SEF Program application recommended is a grant of \$10,000 to the PA Future Stars Report for The Border Battle All-Star Classic. These games have four high school all-star basketball games with graduating seniors from Pennsylvania competing against graduating seniors from Ohio and West Virginia. The event will take place on Saturday, April 27, 2024, at North Allegheny Senior High School. The applicant projects total attendance for the 2024 event at 3,615 with 500 hotel room nights. SP estimates direct spending of \$253,478, and the budget for this event is \$84,500.

Senator Fontana asked if there were any questions. Hearing none, Mr. Straley moved onto the next grant application.

Mr. Straley further stated the thirteenth SEF Program application recommended is a grant of \$75,000 to the For Inspiration and Recognition of Science and Technology ("FIRST"), for The FIRST Robotics Competition Greater Pittsburgh Regional. This event is a four-day robotics competition where students, grades 9 to 12, are challenged to build industrial-size robots to compete in difficult field games. The event will take place Wednesday, February 28, 2024, through Saturday, March 2, 2024, at the DLCC. The applicant projects the FIRST Robotics Competition will generate approximately 2,360 attendees with a total of 1,500 hotel room nights. SP estimates direct spending of \$1,578,240, and the budget for the race weekend event is \$285,500.

Senator Fontana asked if there were any questions.

Mr. Birru asked how robotics falls under the sports category

Mr. Hanson stated under the guidelines the board is able to fund sports or athletic competitions. Sports are broadly defined and it is accepted by the International Olympic Committee to include chess, bridge, and other non-physical activities are games having winners and losers and have a strict set of rules. It is represented to the board this is a contest between high school students following a set of rules and has a winner and loser.

Mr. Birru stated this is something the board should avoid this next year.

Senator Fontana stated there were discussions at the SC board meeting.

Senator Fontana asked if there were any questions. Hearing none, Mr. Straley moved onto the next grant application.

The Fourteenth SEF Program application recommended is a grant of \$75,000 to the National Association of Intercollegiate Clubs for a three-day national gymnastics competition for men and women 18 and older. The competition will consist of four categories: Men's Artistic Gymnastics, Women's Artistic Gymnastics, Tumbling & Trampoline, and Unified Artistic Gymnastics. The event will take place Wednesday, April 2, 2025, through Saturday, April 5, 2025, at the DLCC. The applicant projects the event to generate approximately with a total of 1,590 hotel room nights. SP estimates direct spending of \$1,389,100, and the budget for this event is \$446,447.

Senator Fontana asked if there were any questions. Hearing none, Mr. Straley moved onto the next grant application.

Mr. Straley further stated the Fifteenth SEF Program application recommended is a grant of \$60,000 to SuperSeries, LLC for the Elite Prospects Cup Series and Pittsburgh Showcase which are two hockey tournaments with five interactive sessions centered around coping with mental health challenges. The event will take place Friday, January 5, 2024, through Sunday, January 7, 2024, at the Ice Castle Arena (Castle Shannon), and Alpha Ice Complex (Harmarville). The

applicant projects these events will generate approximately 3,147 attendees with a total of 2,000 hotel room nights. SP estimates direct spending of \$2,629,891, and the budget for this event is \$137,004.

Senator Fontana asked if there were any questions. Hearing none, Mr. Straley moved onto the next grant application.

The sixteenth SEF Program application recommended is a grant of \$30,000 to the Pittsburgh Squash Racquets Association event The Pittsburgh Open for a four-day professional and amateur squash tournament. This tournament will host 24 professional players and more than 100 amateur squash players. The event will take place Wednesday, February 7, 2024, through Sunday, February 11, 2024, at the Rivers Club. The applicant projects a total attendance of 730 for the 2024 event with 200 hotel room nights. The applicant estimated direct spending of \$149,500 and the budget for this event is \$162,100.

Senator Fontana asked if there were any questions.

Senator Fontana asked what the total amount of all SEF grants.

Mr. Straley stated \$775,000.

Senator Fontana stated there are new events and the applicants have increased over the past few years. Senator Fontana further stated the tracking of economic impact, after the events occurred, is important to see how much of an impact the board is having in Pittsburgh.

Councilman Coghill asked if the economic impact outweighs the \$775,000.

Mr. Straley confirmed that is correct.

Senator Fontana stated the projected amount of economic impact is over \$20 million.

Councilman Coghill clarified that that number includes spending in the region such as hotels.

Mr. Straley confirmed.

Mr. Udin thanked the Authority staff for the well informed and diverse opportunities for promoting sports in the region, in Pittsburgh and at the DLCC. Mr. Udin then asked if it's possible for these organizations to include minority participants who may otherwise may not be attracted to these sports or to these opportunities.

Senator Fontana stated there have been discussions and a plan needs to be placed together; however, these organizations have to apply. Senator Fontana further stated the important thing is these organizations need to be informed this grant exists.

Mr. Waller stated in the application asks about MBE/WBE Participation with regard to putting on the event as well as interest in the actual attendees and participants. Mr. Waller further stated the Authority is receiving this information and trying to promote more diverse participation. Mr. Waller stated that the Authority would continue to look for ways to include such participation.

Mr. Straley stated there is a diversity breakdown spreadsheet.

Senator Fontana asked if there were any other questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried the following resolution was approved:

RESOLUTION NO. 5945

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that the following grants under the Sports Event Funding (SEF) Program, in accordance with the terms and recommendations of the SEA Sports Commission, are authorized and the Executive Director and other proper officers are authorized to enter into grant agreements and to take all action and execute such documents as are related and proper to effectuate the terms of this Resolution:

1. \$30,000 to It's About the Warrior Foundation for a veterans' hockey tournament, to be held, May 17, 2024, through May 19, 2024, at the Robert Morris University Island Sports Center,

2. \$30,000 to Break the Chains Wrestling for two amateur youth wrestling tournaments, Battle in the Burgh to be held Saturday, September 2, 2023, and West Penn Duals to be held Saturday, November 11, 2023, through Sunday, November 12, 2023, at the Monroeville Convention and Events Center,
3. \$75,000 to Maccabi USA for the Maccabi USA National Team Selection tryout to be held July 11, 2024, through July 14, 2024, at various locations in Allegheny County,
4. \$50,000 to Pittsburgh Three Rivers Marathon Inc. for the DICK'S Sporting Goods Pittsburgh Marathon to be held May 3, 2024, through May 5, 2024, on the street of Pittsburgh,
5. \$75,000 to Western PA Bruins for a girls' basketball competition to be held from April 12, 2024, through April 14, 2024, at the David L. Lawrence Convention Center,
6. \$45,000 to Isshinryu Karate Academy of Pittsburgh, Inc. for a four-day karate competition to be held August 1, 2024, through August 4, 2024, at the Wyndham Grand Pittsburgh Downtown,
7. \$75,000 to Premier Rugby Sevens for a one-day rugby competition event to be held July 15, 2024, through July 21, 2024, at the Highmark Stadium, approval is conditional on full compliance with SEF guidelines and filing for their 2023 event,
8. \$10,000 to Pittsburgh Curling Club for five (5) bonspiels to be held October 19, 2023, through June 9, 2024, at the Pittsburgh Curling Club,
9. \$45,000 to Pittsburgh Three Rivers Marathon Inc. for the EQT Pittsburgh 10-mile race to be held November 5, 2023, on the streets of Pittsburgh,
10. \$70,000 to the United States Collegiate Athletic Association for men's and women's Division I and II collegiate soccer national championships to be held November 16, 2023, through November 20, 2023, at the Montour Junction Sports Complex and Highmark Stadium,
11. \$20,000 to the Three Rivers Rowing Association for a competitive rowing regatta to be held October 7, 2023, through October 8, 2023, at Washington's Landing and Allegheny River,
12. \$10,000 to PA Future Stars Report for a high school all-star basketball competition to be held from April 27, 2024, at North Allegheny High School in Allegheny County,
13. \$75,000 to For Inspiration and Recognition of Science and Technology for a four-day robotics competition to be held February 28, 2024, through March 2, 2024, at the David L. Lawrence Convention Center,
14. \$75,000 to the National Association of Intercollegiate Gymnastic Clubs for a three-day national gymnastics competition

to be held April 2, 2025, through April 5, 2025, at the David L. Lawrence Convention Center,

15. \$60,000 to SuperSeriesAAA, LLC for two hockey tournaments to be held January 5, 2024, through January 7, 2024, at Alpha Ice Complex and Ice Castle Arena, and

16. \$30,000 to Pittsburgh Squash Racquets Association (a.k.a. Pittsburgh Squash) for a professional and amateur squash tournament to be held February 7, 2024, through February 11, 2024, at the Rivers Club.

Before moving onto public participation, Senator Fontana asked Mr. Muldoon about the board update for September 2023.

Mr. Muldoon stated with the events at the DLCC, the bottom-line figure improved by \$450,000. The numbers are improving and with the upcoming events it is projected to do even better than July and August 2023. ASM Global continues to reserve events in 2025 and 2026, but continues to schedule for the short term. Mr. Muldoon identified several events occurring at the DLCC, some of which are reoccurring which is a positive matter to help with forecasting and budget building. The 2024 budget is currently being worked on, and the numbers are progressing in a positive way.

Mr. Udin stated he would be available for a collaboration with Pittsburgh Public Schools (“PPS”) so an opportunity for public school students for the various sports and competitions. Mr. Udin then asked if this was discussed.

Senator Fontana stated he doesn’t recall if PPS were brought up in discussions, but this is a good idea. He asked if Mr. Udin would be willing to help facilitate dispersing that information.

Mr. Udin stated he would facilitate this by informing the PPS Sports Director.

Mr. Muldoon stated he welcomes this idea.

Senator Fontana thanked Mr. Quatrini for the River Life event, occurring on the DLCC rooftop, in August 2023. Senator Fontana asked how many people attended the event.

Mr. Quatrini stated approximately 950 people attended. Mr. Quatrini further stated DLCC Staff put on an amazing event. This event was previously held at the casino and moved to the DLCC for 2023. The feedback was positive and hopefully with the amount of people attending this could bring more events to the DLCC rooftop.

Mr. Muldoon stated ASM Global was proud to be a part of the River Life event.

Mr. Birru stated he was glad to see the board is receiving reports of the events at the stadiums. Mr. Birru then asked if the board could receive monthly updates regarding big events.

Senator Fontana asked who compiled the reports.

Mr. Paul McDonald Jr. stated he compiled these reports.


Mr. Birru asked if the economic impact could be added to this sports report.

Senator Fontana stated the board can ask the sports teams if an economic impact report is completed after the events.

Mr. Waller stated the sports teams may collaborate with VP for an economic analysis, but the Authority will follow up with the teams.

Senator Fontana stated there is a ceremony on Friday, September 15, at PNC Park for the anniversary of Roberto Clemente's 3000 hit.

The next item was public participation, and Senator Fontana asked if anyone in the audience desired to address the board. Seeing none, Senator Fontana asked if there were any comments from the board. There being no additional comments or business, Senator Fontana asked for a motion to adjourn. Upon a motion duly made, seconded, and unanimously carried, the meeting was adjourned at 11:53 A.M.



Aaron Waller
Assistant Secretary

