

MINUTES OF THE MEETING  
OF THE BOARD OF THE  
SPORTS & EXHIBITION AUTHORITY OF PITTSBURGH  
AND ALLEGHENY COUNTY  
HELD THURSDAY, JUNE 8, 2017  
AT THE DAVID L. LAWRENCE CONVENTION CENTER  
PITTSBURGH, PENNSYLVANIA  
COMMENCING AT 10:36 A.M. E.S.T.

A meeting of the Board of Directors of the Sports & Exhibition Authority of Pittsburgh and Allegheny County (the "Authority") was held upon proper notice in Room 333 at the David L. Lawrence Convention Center in Pittsburgh, PA 15222, on Thursday, June 8, 2017 commencing at 10:36 A.M. E.S.T.

Members of the Authority

Present: Sen. Wayne Fontana, Chairman  
Michael Dunleavy, Vice-Chairman  
Sala Udin, Secretary  
Councilman James Ellenbogen, Member  
Jill Weimer, Member  
Reverend John Welch, Member

Also Present: Mary Conturo, Doug Straley, Rosanne Casciato, Rosemary Carroll, Taylor Blice, Sharon Mink, Rifat Qureshi, Steve Morrison, Michael Beasley, Simona Loberant, Maggie Pike, Caitlin Fadgen, Isaiah Faulk and Sara Payne of the Authority; Tom Ryser of TPR, LLC; Clarence Curry of CF3 Management; Morgan Hanson, Solicitor; Tim Muldoon, Ryan Buries, Conor McGarvey, Linda Mihalic, Nick Foglio and Hiedi Strothers of SMG; Mark Belko of the Pittsburgh Post-Gazette; and Frederick Winkler, architect.

Senator Wayne Fontana called the meeting to order with the Pledge of Allegiance. Mr. Morgan Hanson followed with a roll call of the Board Members. Mr. Hanson confirmed that Councilman James Ellenbogen, Ms. Jill Weimer, Rev. John Welch and Mr. Sala Udin were attending via telephone, and they could hear the other Board Members and the Board Members could hear them. Mr. Hanson advised that a quorum was present.

Beginning with public participation, Senator Fontana asked if any members of the audience would like to address the Board. Seeing none, he moved to the next item on the agenda, approval of the minutes from the meeting of May 11, 2017. A motion was made, seconded, and unanimously approved.

Senator Fontana continued on to the next item on the agenda under David L. Lawrence Convention Center, authorization to enter into a lump sum agreement with Wiss, Janney, Elstner Associates, Inc. in amounts of \$2,500 in 2017, \$2,600 in 2018 and \$2,700 in 2019 for X15 rigging inspections with an owner option to extend two additional years at an amount not to exceed \$5,850.

Mr. Nick Foglio explained that in August 2011, a rigging system was installed at the X15 cable in the Convention Center. Per the Operations & Maintenance manual and as required by OSHA 1910.66 the system must be inspected by a “competent person at intervals not exceeding 12 months.”

An RFP was advertised on the SEA website and 25 firms were contacted, including three MBE companies and one WBE company. A non-mandatory pre-proposal meeting was held on May 17, 2017 with four firms in attendance. Two proposals were submitted, one by WJE and one by A&A Consultants Inc. (MBE). WJE is recommended by SMG and SEA staff based on its having submitted the low cost proposal. WJE designed the rigging system; they have the technical expertise required for inspection of the system.

This contract, if approved, will be a three-year term with a two-year option. Annual inspections will be scheduled in the fall for available dates considering the DLLCC events schedule.

Senator Fontana asked if there were any questions from the Board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

**RESOLUTION NO. 5469**

Resolved by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to enter into a lump sum agreement with Wiss, Janney, Elstner Associates, Inc. in amounts of \$2,500 in 2017, \$2,600 in 2018 and \$2,700 in 2019 for X15 rigging inspections with an owner option to extend two additional years at an amount not to exceed \$5,850; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana introduced the next item, authorization to enter into a contract amendment with Dagostino Electronic Services, Inc. for security camera installation and configuration work at a cost not to exceed \$8,069.

Mr. Steve Morrison explained that the Authority and the Convention Center's management have reviewed the Center's security system and are recommending the installation of four new cameras to allow for coverage in the Center's safe rooms and garage cashier and management offices, including panic buttons. Additionally, this amendment will cover the replacement of one existing security camera that is no longer functional.

This work was advertised on the Convention Center website. Four companies (Dagostino, Intertech, Horizon and AEC) were solicited for quotes but only Dagostino submitted a quote. Dagostino's quote is through the state's COSTARS program, which includes hardware, installation, and configuration.

The Authority anticipates the new cameras will have a useful life of 8-10 years and includes three- and five-year camera warranties and a one-year warranty on the labor.

Senator Fontana asked if there were any questions from the Board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

**RESOLUTION NO. 5470**

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to enter into a contract amendment with Dagostino Electronic Services, Inc. for security camera installation and configuration work at a cost not to exceed \$8,069; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as necessary and proper to effectuate the terms of this resolution.

Senator Fontana introduced the next item under Lower Hill Project, authorization to enter into a not-to-exceed agreement with KAG Engineering, Inc. to provide professional surveying services related to preparing a subdivision/consolidation plan for the I-579 Urban Open Space Cap at an amount of up to \$7,500.

Mr. Tom Ryser explained that the I-579 Cap project will be a structure over I-579, creating an urban open space bound by Washington Place, Centre Avenue, Chatham Square and Bigelow Boulevard.

The scope of work is to provide professional surveying services related to preparing a subdivision/consolidation plan for the I-579 Cap. KAG Engineering prepared the original subdivision plan for the entire 28 acres, including a portion of the I-579 Cap in March 2015. This work will be an amendment to the original subdivision plan and will consolidate the property for the I-579 Cap and establish boundaries for the future development parcel associated with the Cap.

It is anticipated that it will take approximately 3 to 4 weeks to complete the survey and prepare the subdivision/consolidation plan. It will then be presented to City Planning for approval. KAG Engineering is a WBE-certified firm.

Senator Fontana asked if there were any questions from the Board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

**RESOLUTION NO. 5471**

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to enter into a not-to-exceed agreement with KAG Engineering, Inc. to provide professional surveying services related to preparing a subdivision/consolidation plan for the I-579 Urban Open Space Cap at an amount of up to \$7,500; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as necessary and proper to effectuate the terms of this resolution.

Senator Fontana introduced the next item under SEA Operating, authorization to bind property, liquor liability, flood, general liability, automobile, umbrella/excess liability, workers compensation, public officials, crime and cyber insurance for July 1, 2017 to June 30, 2018 at a cost not-to-exceed \$293,026.50 plus processing and workers compensation auditing fees.

Ms. Rosanne Casciato explained that the Authority and the Stadium Authority issued an RFP in January for the insurance broker and insurance for the period July 1, 2017 to June 30, 2018. The Authority's Risk Management Consultant, Henderson Brothers, assisted in the selection process. The RFP was sent to 14 companies, advertised in two newspapers, and was placed on the SEA's website.

Three insurance brokers responded to the RFP. Henderson reviewed the proposals to verify credentials and the ability to write and service each of the SEA's accounts. Per each broker's request, markets were assigned so quotes could be solicited.

Three proposals were received: Willis, James L. Smith Agency, and HUB International. Henderson reviewed the proposals with an insurance review committee including Board member Jill Weimer. Henderson and the review committee are recommending awarding all insurance for the period July 1, 2017 to June 30, 2018 to Willis for a total package of \$293,026.50 which is 4.75% down from last year and a 31% decrease from the 2013/2014 program.

The price includes a two-year price guarantee on property insurance contingent upon a 40% loss ratio. Cyber insurance is a joint policy with the Stadium Authority, and the cost will be split between the two.

This authorization for insurance broker is generally for a three-year period with the option to extend two additional years assuming quality performance and the ability to obtain renewal terms for insurance. The insurance review committee recommends accepting the Willis' proposal.

Senator Fontana asked if there were any questions. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

**RESOLUTION NO. 5472**

**RESOLVED** by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to bind property, liquor liability, flood, general liability, automobile, umbrella/excess liability, workers compensation, public officials, crime and cyber insurance for July 1, 2017 to June 30, 2018 at a cost not-to-exceed \$293,026.50 plus processing and workers compensation auditing fees; and further that the other proper officers and agents of the Authority are authorized to take all action and execute such

documents as are necessary and proper to effectuate the terms of this Resolution.

Frederick Winkler, an architect in Pittsburgh, discussed a parking lot striping design which he previously presented to the Board. He handed out photographs to show how the design would be perceived, along with a summary sheet, including preliminary costs. Mr. Winkler noted that he will be reaching out further to Alco Parking, the lot manager, and the Stadium Authority Board.

There being no additional comments or business, Senator Fontana asked for a motion to adjourn. Upon a motion duly made, seconded and unanimously carried, the meeting was adjourned at 10:47 A.M.

  
Mary Conturo  
Assistant Secretary